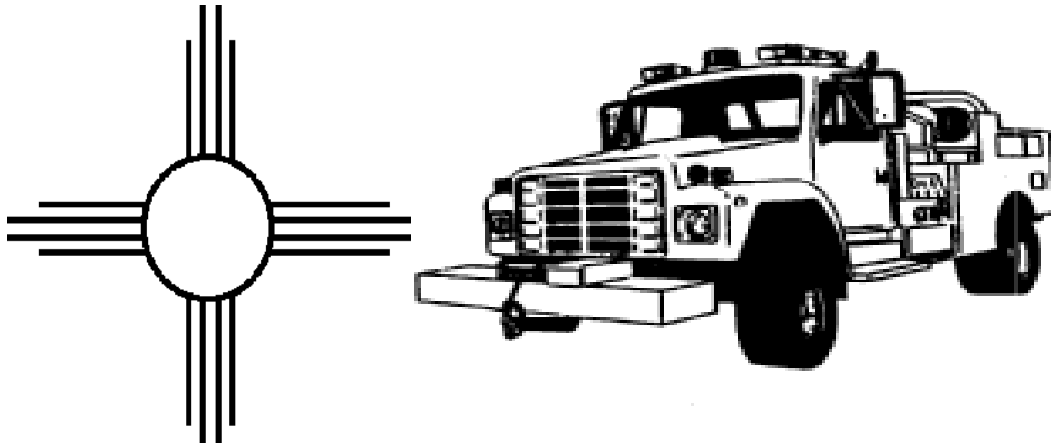


# **NEW MEXICO**



## **Resource Mobilization Plan 2005 - 2006**

**Mobilization Guide for utilizing  
New Mexico Fire Departments on  
Wildland-Fire Incidents**

April 2005

**TABLE OF CONTENTS**

INTRODUCTION.....3

CHAPTER 1: QUALIFICATION SYSTEM FOR PERSONNEL.....4

    INTRODUCTION

    REFERENCED STANDARDS

    QUALIFICATION SYSTEM DESCRIPTION

    MANAGING THE QUALIFICATION SYSTEM; LOCAL AND STATE RESPONSIBILITIES

    FITNESS TESTING

    POSITION DESCRIPTIONS

    ANNUAL CERTIFICATION

    MAINTAINING QUALIFICATION CURRENCY

    PERFORMANCE EVALUATIONS

    EQUIVALENCY COMMITTEE

CHAPTER 2: STANDARDS FOR FIRE APPARATUS.....11

    INTRODUCTION

    SAFETY

    COMMUNICATIONS PLAN

    GVWR

    APPARATUS TYPES

    HOSE & APPLIANCE CONNECTIONS

    EQUIPMENT

    MANIFEST

    INSPECTIONS

    DRIVERS OF FIRE APPARATUS

    ENGINE STAFFING & MANAGEMENT

    COMMAND VEHICLES

    EMS UNITS

CHAPTER 3: MOBILIZATION OF RESOURCES.....17

    INTRODUCTION

    MAINTAINING & COORDINATING BASIC FIRE PROTECTION COVERAGE

    ESTABLISHED ORDERING CHANNELS

    REQUIREMENTS FOR PERSONNEL & APPARATUS

    COMMITMENT OF RESOURCES

    “FILL OR KILL” CONCEPT AND GET-AWAY ITEMS

    TRAVEL GUIDELINES

    INCIDENT CHECK-IN

    ASSIGNMENT OF RMP RESOURCE REPRESENTATIVES

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

CHAPTER 4: ADMINISTRATIVE PROCEDURES.....21

    INTRODUCTION

    PERSONNEL

    PERSONNEL REIMBURSEMENT RATES

    PERSONNEL TIMEKEEPING

    PERSONNEL TRAVEL & TRANSPORTATION

    REIMBURSEMENT FOR CREW ROTATION

    REQUESTING REIMBURSEMENT FOR PERSONNEL

    WORKER’S COMPENSATION

    EQUIPMENT CHECK-IN

    EQUIPMENT REIMBURSEMENT RATES

    EQUIPMENT TIMEKEEPING

    EQUIPMENT TRAVEL & TRANSPORT

    EQUIPMENT REIMBURSEMENT PROCEDURES

    SUPPLY REIMBURSEMENT PROCEDURES

    EQUIPMENT ACCIDENTS

    INCIDENT HOST/INCIDENT MANAGEMENT TEAM RESPONSIBILITIES

CHAPTER 5: NM-RMP – DIRECTORIES.....31

    DIRECTORY OF NM-EMNRD FORESTRY DIVISION DISTRICT OFFICES

    DIRECTORY OF NEW MEXICO ZONE DISPATCH OFFICES

    DIRECTORY OF NM-RMP LOCAL AND STATE GOVERNMENT ADVISORS

    DIRECTORY OF LOCAL GOVERNMENTS WITH NM-RMP JOINT POWERS AGREEMENTS

CHAPTER 6: FINANCIAL AGREEMENTS.....56

Appendix A:            Outline of RMP Procedures

Appendix B:            Map of EMNRD-Forestry Districts

Appendix C:            Map of New Mexico Zones

Appendix D:            Administrative Forms Invoice Copy

Appendix E:            Resource Packet for Implementing Red Card Qualification Systems

Appendix F:            Procedures for Line of Duty Deaths

Glossary

# **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

## **INTRODUCTION**

This Resource Mobilization Plan (RMP) is adopted pursuant to a Joint Powers Agreement (JPA) between New Mexico Energy, Minerals and Natural Resources Department, Forestry Division (EMNRD), and local governments. Together, the JPA and RMP are intended to create a pool of qualified resources within the structural fire service of New Mexico that may be mobilized to assist in the suppression of wildfires and wildland/urban interface fire incidents.

This plan establishes the standards, procedures and guidelines to be followed when mobilization becomes necessary. The standards established here are consistent with those to which all State and Federal agencies responding to incidents will be held. It is recognized that not all local fire departments will be motivated to participate in this plan, or able to meet the minimum requirements. Therefore, participation is voluntary.

The New Mexico Resource Mobilization Plan version 2005-2006 has been modified and updated to reflect experience gained in the past fire seasons. Changes from previous versions include:

- All water tenders will be staffed with a minimum of 2 personnel. (See page 13)
- All personnel and equipment will be committed for a period of 5 days
- Equipment rates have increased. (See page 28) Personnel rates will remain the same.

It was the vision of those involved in the early planning of this program that it would be possible to mobilize five strike teams of engines under the provisions of the RMP by 2008. The directory of participating agencies included Chapter 5 of this revision reflects substantial progress towards that goal. It is important for all involved in this process to remain committed to development of quality local resources.

**Please note: This version of the plan is intended to remain in effect through 12/31/06. Additional Fire Department rate sheets that were not available for inclusion into this version at the time of printing and any changes to the plan will be posted on the fire management page of the Division web site. This version is available for download at [www.nmforestry.com](http://www.nmforestry.com)**

# **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

## **CHAPTER 1: QUALIFICATION SYSTEM FOR PERSONNEL**

### **Introduction:**

This chapter is intended to describe the minimum qualification requirements for local fire department personnel being mobilized outside their home jurisdiction under the provisions of the ***"New Mexico Resource Mobilization Plan" (RMP)***. It is not intended to replace locally developed qualification standards for firefighters responding within their own jurisdiction or local mutual aid area.

This chapter also describes the performance based system used to document firefighter qualifications, delineates local fire department and State responsibilities for managing the system, and establishes criteria for certain positions considered key to the function of the RMP.

### **Referenced Standards:**

It is the express intent of this plan to be consistent with established national standards for wildland and structural firefighter qualifications. The wildland fire qualification standards adopted by this plan are those of the NWCG as described in the publication *PMS 310-1, Wildland and Prescribed Fire Qualification System Guide, latest version*.

It is also expected that all structural fire department personnel mobilized under the RMP for any fireline assignment will have documented training consistent with *NFPA 1001* and the New Mexico State Fire Marshal's Office *Firefighter Qualification System (FQS)*.

Emergency Medical Services (EMS) personnel mobilized under the RMP will be currently licensed under the provisions of *The New Mexico Department of Health Regulations for Certification and Licensing of EMS Personnel (7-NMAC 27.2)* and their scope of practice defined by the most current edition of *Appendix A* of that document.

### **Qualification System Description:**

The following is an overview of the process for qualification in any fire position. The process is more fully described in the *PMS 310-1* publication. This information will be available at ([www.nationalfiretraining.net](http://www.nationalfiretraining.net)).

### **Prerequisite Experience:**

Progression from position to position within the qualification system is intended to be a step-by-step process. Each step establishes the skill and experience required as the foundation for the next step. Except for entry level, all positions require prior qualification in specific lower level positions. A firefighter should have appropriate quantity and quality of experience in these prerequisite positions before seeking higher-level qualifications. It is the agency's responsibility to judge whether this requirement has been adequately met.

### **Training:**

Recognized training courses provide essential knowledge required to perform the job. Listed training for each position consists of *required* training and *additional* training. *Required* training must be completed prior to becoming a "trainee" for the position. The *additional* training courses are considered required knowledge to support the position and should be obtained unless the firefighter has acquired the knowledge through some other means.

To remain in line with NWCG direction the Forestry Division requires 8 hours of annual Wildland Fire Safety Refresher Training for all red-carded personnel involved with the Resource Mobilization Plan. This training is web based and can be accessed at <http://www.nifc.gov/wfstar/index.htm>. Another source of training entitled "Firefighter Safety in the Wildland/Urban Interface" can be ordered at no charge from Firewise at <http://www.firewise.org/catalog/audiovisual/>.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Physical Fitness:**

Each position has a required level of physical fitness appropriate to the demands of the job. All fire line positions require annual demonstration of fitness at the “arduous” level. The physical fitness levels and testing standards are described later in this chapter.

### **Trainee Status:**

Once the firefighter has met the prerequisite experience, training and physical fitness requirements, a *Position Task Book (PTB)* is initiated by their agency and they become a *Trainee* for the position. Trainee status should be reflected on their Qualification Card (Red Card), and allows them to perform in the position under direct supervision of someone who is fully qualified in the position. Their performance may fall into one of two categories, *on the job training (OJT)* or *evaluation*. OJT may involve shadowing the experienced person or performance of certain job functions with coaching from the experienced person. When *evaluation* is being done, the expectation is that the Trainee will perform the job without significant assistance from the experienced person and their performance will be evaluated and documented in the Position Task Book. Other than entry level, all PTBs require fire assignments to complete tasks. A single fire assignment rarely provides sufficient experience as a trainee to become fully qualified. Agencies are encouraged to judge the quality of assignments before issuing certification of qualification. Once all tasks have been adequately demonstrated, the final evaluator provides a recommendation for certification.

### **Agency Certification:**

Once all prerequisites have been met and based on a final evaluator's recommendations, the agency may issue “*proof of qualification*”, typically in the form of an incident qualification card (*Red Card*). All RMP personnel must be prepared to show agency certification for their position on an incident.

### **Managing the Qualification System: Local and State Responsibilities**

Under the provisions of the RMP, local fire departments will establish, manage and maintain a qualification system for their own personnel. They will be expected to certify qualifications and issue Red Cards for their personnel up to and including the “200 level” (Engine Boss, Incident Commander Type 4, EMS services, etc.). As part of that process, they should maintain documentation of the following:

- Prerequisite experience
- Completion of training
- Fitness testing
- Position Task Book completion
- Agency certification of qualification
- Cumulative experience in the position

Position qualification for all positions at or above the “300 level” (Strike Team Leader and above) will be certified and Red Cards issued by the NM Forestry Division. Local departments, in consultation with the local Forestry Division District FMO, may identify candidates; document training and initiate Position Task Books for the higher-level positions. When a candidate has completed all requirements for qualification, the fire department should submit all documentation through the appropriate Forestry Division District Office prior to March 1<sup>st</sup> of each year for review and certification.

### **Fitness Testing:**

An important part of being a qualified firefighter is maintaining an adequate level of physical fitness to be productive, and to maintain an adequate energy reserve to meet unforeseen emergencies. Fitness must be demonstrated annually prior to issuing a Red Card. The current NWCG standard for physical fitness testing is a group of work capacity tests popularly referred to as the “Pack Test”. More accurately, it is a system of three tests, each intended to be equivalent to a particular level of work demand associated with various job duties. The three levels are *Arduous*, *Moderate* and *Light*.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

<b>Work category</b>	<b>test</b>	<b>distance</b>	<b>pack</b>	<b>maximum time</b>
Arduous	Pack Test	3 Miles	45 lbs.	45 Minutes
Moderate	Field Test	2 Miles	25 lbs.	30 Minutes
Light	Walk Test	1 Mile	None	16 Minutes

### **Training for the Pack Test:**

For maximum safety and benefit, encourage firefighters to start training for fitness testing four to six weeks prior to the test. It is best to start training with little or no weight, and establish a pace that will meet the time requirement. Gradually increase weight and/or distance until the test requirements can be consistently met.

### **The Course:**

The course should be relatively flat and have a firm-walking surface. Out-and-back courses have the advantage of canceling out the effects of wind and grade. The distance must be accurately measured with a measuring wheel or similar.

### **Equipment:**

- A scale to weigh packs (hanging scale recommended)
- Two stopwatches (a primary and a back-up)
- Radios for monitoring and safety
- Forms for documenting test and for informed consent for testing
- Signs, safety vests or other as required for safety

### **Testing at Altitude:**

Candidates performing the work capacity tests at an altitude of 4,000 feet or greater should be acclimated to the environment. The maximum time allowed to perform the test should be adjusted according to the following chart:

<b>Altitude Correction Table:</b>			
<b>Altitude</b>	<b>Pack Test</b>	<b>Field Test</b>	<b>Walk Test</b>
8,000 – 9,000 feet	90 seconds	60 seconds	30 seconds
7,000 – 8,000 feet	75 seconds	50 seconds	25 seconds
6,000 – 7,000 feet	60 seconds	40 seconds	20 seconds
5,000 – 6,000 feet	45 seconds	30 seconds	15 seconds
4,000 – 5,000 feet	30 seconds	20 seconds	10 seconds

### **Safety/Med-Evac Plan:**

A Safety/Med-Evac Plan should be developed for the test, and the test administrator must be familiar with its features. A first responder, EMT, or other person trained to recognize the signs and symptoms of physical distress should be on site throughout the test.

### **Position Descriptions:**

The following charts outline the qualification requirements for positions commonly utilized in RMP mobilizations. All the positions outlined are nationally recognized standard positions, with the exception of Engine Operator and Structure Protection Specialist, which are State of New Mexico positions. For positions not listed below, refer to the *PMS 310-1* publication.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

The Advanced Firefighter/Squad Boss position is nationally recognized, but is based on an organized hand crew background. Since RMP resources are local fire departments with engine based backgrounds, New Mexico has adopted the position of Engine Operator as an equivalent to the Squad Boss position. It is a first line supervisory position intended to supervise a single engine on short duration, non-complex assignments. It requires completion of both the Advanced Firefighter (FFT1) and the Forestry Division Engine Operator (ENOP) Position Task Books.

The Structure Protection Specialist (STPS) is a State of New Mexico specific technical specialist position. The STPS provides technical assistance to Incident Management Teams with respect to protection of structures and other improvements. While not currently required, personnel qualifying for the STPS position are encouraged to progress to the Division/Group Supervisor qualification level (required 2006).

<b>Firefighter (FFT2)</b>	
PREREQUISITE EXPERIENCE	<ul style="list-style-type: none"> <li>No prior position qualification</li> <li>Satisfactory completion of FFT2 Position Task Book</li> </ul>
REQUIRED TRAINING	<ul style="list-style-type: none"> <li>I-100 Introduction to ICS</li> <li>S-130 Firefighter Training</li> <li>S-190 Introduction to Wildland Fire Behavior</li> </ul>
ADDITIONAL TRAINING	None
PHYSICAL FITNESS LEVEL	Arduous

<b>Advanced Firefighter (FFT1) Engine Operator (ENOP)</b>	
PREREQUISITE EXPERIENCE	<ul style="list-style-type: none"> <li>Satisfactory performance as a FFT2</li> <li>Satisfactory completion of FFT1 and ENOP Position Task Books</li> </ul>
REQUIRED TRAINING	<ul style="list-style-type: none"> <li>S-131 Advanced Firefighter Training (suggested for FY 04)</li> <li>S-211 Pumps and Water Use</li> </ul>
ADDITIONAL TRAINING	<ul style="list-style-type: none"> <li>S-201 (S-281) Supervisory Concepts and Techniques</li> <li>S-212 Chainsaw Operator</li> <li>Fire Service Driver Training</li> </ul>
PHYSICAL FITNESS LEVEL	Arduous

<b>Engine Boss (ENGB)</b>	
PREREQUISITE EXPERIENCE	<ul style="list-style-type: none"> <li>Satisfactory performance as Advanced Firefighter/Engine Operator (ENOP)</li> <li>Satisfactory completion of ENGB Position Task Book</li> </ul>
REQUIRED TRAINING	<ul style="list-style-type: none"> <li>S-230 Single Resource Boss Training</li> <li>S-290 Intermediate Wildland Fire Behavior</li> </ul>
ADDITIONAL TRAINING	<ul style="list-style-type: none"> <li>I-200 Basic ICS</li> <li>S-231 Engine Boss</li> <li>S-234 Ignition Operations</li> <li>S-260 Interagency Incident Business Management</li> <li>S-270 Basic Air Operations</li> </ul>
PHYSICAL FITNESS LEVEL	Arduous

<b>Incident Commander Type 5 (ICT5)</b>	
PREREQUISITE EXPERIENCE	<ul style="list-style-type: none"> <li>Qualified as Advanced Firefighter/Engine Operator (ENOP)</li> <li>Completion of ICT5 or FFT1 Position Task Book</li> </ul>
REQUIRED TRAINING	<ul style="list-style-type: none"> <li>S-133 Look Up, Look Down, Look Around</li> </ul>
ADDITIONAL TRAINING	<ul style="list-style-type: none"> <li>S-290 Intermediate Wildland Fire Behavior</li> </ul>
PHYSICAL FITNESS LEVEL	Arduous



**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

<b>Incident Commander Type 4 (ICT4)</b>	
PREREQUISITE EXPERIENCE	<ul style="list-style-type: none"> <li>• Experience as any Single Resource Boss (ENGB, CRWB, etc.)</li> <li>• Completion of ICT4 Position Task Book</li> </ul>
REQUIRED TRAINING	<ul style="list-style-type: none"> <li>• S-205 (S-215) Fire Operations in the Urban Interface</li> </ul>
ADDITIONAL TRAINING	<ul style="list-style-type: none"> <li>• S-200 Initial Attack Incident Commander</li> <li>• S-234 Ignition Operations</li> </ul>
PHYSICAL FITNESS LEVEL	Arduous

<b>Strike Team Leader – Engine (STEN)</b>	
PREREQUISITE EXPERIENCE	<ul style="list-style-type: none"> <li>• Satisfactory performance as a Single Resource Boss – ex: Engine (ENGB)</li> <li>• Satisfactory completion of STEN Position Task Book</li> </ul>
REQUIRED TRAINING	<ul style="list-style-type: none"> <li>• S-215 Fire Operations in the Urban Interface</li> <li>• S-330 Task Force/Strike Team Leader</li> </ul>
ADDITIONAL TRAINING	<ul style="list-style-type: none"> <li>• I-300 Intermediate ICS</li> <li>• S-301 Leadership and Organizational Development</li> </ul>
PHYSICAL FITNESS LEVEL	Arduous

<b>Division/Group Supervisor (DIVS)</b>	
PREREQUISITE EXPERIENCE	<ul style="list-style-type: none"> <li>• Satisfactory performance as a Task Force Leader or ICT3</li> <li>• Satisfactory performance as a DIVS on a wildland fire incident</li> <li>• Satisfactory completion of DIVS Position Task Book</li> </ul>
REQUIRED TRAINING	<ul style="list-style-type: none"> <li>• S-339 Division/Group Supervisor</li> </ul>
ADDITIONAL TRAINING	None
PHYSICAL FITNESS LEVEL	Arduous

<b>Structure Protection Specialist (STPS) New Mexico Forestry Division Position</b>	
PREREQUISITE EXPERIENCE	<ul style="list-style-type: none"> <li>• Structural Firefighter II</li> <li>• Satisfactory performance as Strike Team/ Task Force Leader (STLD/TFLD)</li> <li>• Trainee Division/Group Supervisor (DIVS)</li> <li>• Completion of STPS Position Task Book</li> </ul>
REQUIRED TRAINING	<ul style="list-style-type: none"> <li>• S-205 (S-215) Fire Operations in the Urban Interface</li> <li>• S-390 Introduction to Wildland Fire Behavior Calculations</li> <li>• S-336 Fire Suppression Tactics</li> <li>• I-300 Intermediate ICS</li> <li>• Hazardous Materials - Operations</li> </ul>
ADDITIONAL TRAINING	None
PHYSICAL FITNESS LEVEL	Arduous

<b>Line Qualified EMT/Paramedic</b>	
PREREQUISITE TRAINING	<ul style="list-style-type: none"> <li>• New Mexico licensure as EMT-B, EMT-1 or EMT-P</li> <li>• Experience as a qualified FFT2 or higher operations position</li> </ul>
REQUIRED TRAINING	None
ADDITIONAL TRAINING	<ul style="list-style-type: none"> <li>• I-200 Basic ICS</li> </ul>
PHYSICAL FITNESS LEVEL	Arduous

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Medical Authorization for EMS Personnel:**

EMS personnel mobilized under the RMP will function under the license their agency's Physician Medical Director and be governed by the agency's medical protocols. As such, they must be currently licensed and in good standing with their service. Further, a written authorization by the agency Physician Medical Director must be filed with the EMNRD-Forestry Division for attachment to the authorizing JPA as an addendum.

### **Annual Certification:**

Local fire department participants in the RMP should review firefighter qualifications annually and issue Red Cards on or before April 1.

### **Maintaining Qualification Currency:**

Position qualification shall remain current for a maximum of five years, provided that annual fitness requirements are maintained (air operations qualifications are valid for a maximum of three years).

Currency may be maintained by the following:

- Satisfactory performance in the qualified position within the allotted five-year time frame.
- Satisfactory performance in a higher position for which that position is a prerequisite.
- Satisfactory performance in a position that is identified in *PMS-310-1* as "Other position assignments that will maintain currency".

### **Performance Evaluations:**

Individuals or crews may receive a performance rating for their work on the incident. These performance ratings should be submitted to their fire department supervisor and sent to the local NM Forestry Division.

Personnel who receive a "deficient" rating on an evaluation should work with their fire department supervisor to create a development plan to correct the deficiency. A development plan should include:

- A training plan, which requires taking appropriate fire training courses.
- An experience plan, which requires additional task book experiences.
- A physical fitness plan, which establishes a periodic fitness program to increase strength and/or stamina.

Once a firefighter completes the development plan approved by their fire department supervisor, he or she may be considered for a new assignment.

Personnel who receive a "satisfactory" rating should have it noted in their qualification record for purposes of maintaining currency.

Performance sheets should be submitted by the fire department supervisor to the local Forestry Division District Office for additional recognition.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Equivalency Committee:**

The NWCG recognizes that certain knowledge and skill may be attained through non-NWCG training courses or job experiences. In order to judge the equivalency issues, the Forestry Division will appoint a committee made up of a local government supervisor, a federal agency supervisor, and a Forestry Division supervisor. The specific purpose of the committee will be to judge training equivalency on a course-by-course basis, and to judge task book experience equivalency on a task-by-task basis.

Fire department supervisors who wish to have the committee review individual firefighter's records should submit their documentation to the Forestry Division through the local District Office. Documentation submitted needs to be sufficiently detailed to allow a side-by-side comparison for equivalency.

# **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

## **CHAPTER 2: STANDARDS FOR FIRE APPARATUS**

### **Introduction:**

This chapter identifies minimum requirements for fire apparatus being mobilized outside the local jurisdiction as part of the statewide “**Resource Mobilization Plan**” (RMP). Equipment and appliances listed as required or recommended.

Required equipment is considered essential to assure safe and effective operation in an interface fire environment, while recommended equipment substantially improves the capability and flexibility of an apparatus.

### **Safety:**

All apparatus will conform to federal and state motor vehicle safety standards in effect at the time of apparatus purchase. In addition, all apparatus are required to meet the following:

- Enclosed seating with seatbelts for all personnel
- A functional backup alarm
- A first aid kit
- A fire extinguisher
- DOT emergency reflectors
- Rearview mirrors on both sides of the apparatus
- Functional headlights, tail lights, marker lights and turn signals
- Functional windshield wipers
- No loose equipment in crew seating areas

### **Communications Plan:**

Fire incidents that involve an RMP mobilization will often be rapidly developing and dynamic. It is critical for safety and effective operations that local government resources be able to communicate with each other, the incident, the involved zone and other resources while traveling to and arriving on the incident. For that reason, the New Mexico State Fire frequency (154.310 MHz) is designated as the standard travel and initial tactical frequency. All apparatus are required to have functional VHF two-way radios that include this frequency. In addition, it is strongly recommended that all apparatus have radios programmed to the following NM Initial Action Communications Plan.

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

Incident Radio Communications Plan (ICS 205)		Incident Name NMSF RMP Initial operations	Date/Time Prepared 2005	Operational Period Date Time
Basic Radio Channel Utilization				
Channel	Function	Frequency	Assignment & Remarks	
1	State Fire	154.310	Travel & Initial Tactical	
2	State Forestry Districts	159.420 tx tone 156.7	Contact NMSF districts	
3	State Forestry Car to Car	159.225	Unit to unit travel & logistics	
4	Albuquerque Zone	171.450	Zone Contact	
5	Gila/Las Cruces Zone (North)	169.975	Zone Contact	
6	Gila/Las Cruces Zone (South) Taos Zone	169.175	Zone Contact	
7	Lincoln Zone	169.125	Zone Contact	
8	Santa Fe Zone	172.300	Zone Contact	
9	Tac 1	168.050	Taos & Lincoln zone IA	
10	Tac 2	168.200	Gila and Santa Fe zone IA	
11	Tac 3	168.600	Albuquerque Zone IA	
12	ICS Calling	168.350	Itinerant & Camp	
13	Air-to-Ground	166.6875 169.1500 171.4250 166.6875 171.4750	Santa Fe zone (note 1) Albuquerque zone Taos zone Lincoln zone Gila-Las Cruces	
14	Air-to-Ground	“	“ (note 1)	
15	Air-to-Ground	“	“ (note 1)	
16	Air Guard (Guard One)	168.625	Emergency use or initial contact to incident aircraft only (note 2)	
Prepared by:				

NOTES: All Federal and NM State frequencies were converted over to Narrow Band FM (12.5 KHz) during 2004

1. These Air-to-ground frequencies are new for 2005 and are valid only within the zone assigned. Channel 13, 14 and 15 are available for preprogramming in the primary zones you may be working in.
2. Air guard (Guard One) is an emergency channel monitored by all NWCG qualified aircraft and must be programmed into all wildfire radios. It is customary to program it into the last channel of the radio or group. National radio cache radios will have it programmed into channels 14 and 16 in all groups.

**GVWR:**

All apparatus are required to be within the limits of manufacturer's GVWR when fully loaded, including personnel, water, equipment and fuel. It is recommended that any apparatus operating off road or on unimproved roads restrict total weight to 85% of manufacturer's GVWR or less.

**Apparatus Types:**

All apparatus ordered for mobilization will be ordered by, and expected to conform to NWCG Standards for Resource Typing as specified in the Fireline Handbook (PMS-410-1). These standards establish minimum criteria for pump and tank capacity, equipment and staffing. They are not intended to restrict agencies from exceeding the minimum specifications.

## NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS

### Engines:

Type	Pump (gpm)	Tank (gallons)	2 ½" Hose	1 ½ " Hose	1" Hose	Ladders	Staffing
1	1000 gpm	400 gals.	*1200 ft.	400 ft.	200 ft.	20' Ext.	4/3#
2	500 gpm	400 gals.	*1000 ft.	500 ft.	300 ft.	20 ' Ext.	3
3	120 gpm	500 gals.		1000 ft.	800 ft.		3
4	70 gpm	750 gals.		300 ft.	300 ft.		3
5	50 gpm	500 gals.		300 ft.	300 ft.		3
6	50 gpm	200 gals.		300 ft.	300 ft.		2
7	20 gpm	125 gals.		200 ft.	200 ft.		2

\* 2 ½" hose or larger

# Three personnel acceptable on older model cabs that cannot accommodate four.

Type 1 and Type 2 Engines are structural engines and will be expected to meet all requirements for NFPA 1901. Personnel responding on Type 1 or Type 2 Engines should be NFPA 1001 qualified and equipped with Structural PPE and SCBA. These engines typically have high volume pumping capacity and are equipped with master stream appliances, but lack pump and roll capability or significant off-road capability.

Type 3, Type 4, Type 5, Type 6 and Type 7 Engines are wildland engines and are intended to operate off-road. It is recommended that they have a minimum axle clearance of 7", a minimum ground clearance of 12", and approach/departure angles of 20 degrees.

### Tenders:

Type	Pump	Tank	Staffing
1	300 gpm	5,000 gallons minimum	2
2	200 gpm	2,500 gallons minimum	2
3	200 gpm	1,000 gallons minimum	2
4	No Pump	1,000 gallons minimum	2
5	No Pump	500 gallons minimum	2

### Structural Water Tenders:

Type	Pump	Tank	Dump Valve	Drop Tank(s)	Staffing
2	none required	2,500 gallons minimum	10" minimum	2,500 gallons	2
3	none required	1,000 gallons minimum	10" minimum	1,000 gallons	2

Structural Water Tenders are intended as water hauling apparatus that fill from a pressure or gravity source, dump into drop tanks, and return to the source for another load. They have no requirement for an onboard pump, but are required to have a minimum of 10" dump valve with adequate venting, and are required to carry drop tanks of adequate capacity to off-load their entire water load.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

### **Hose and Appliance Connections:**

There are a wide variety of threaded fitting patterns and connector types in use by various structural and wildland agencies. In order to facilitate interagency operations and the ability of one apparatus to make physical connections with another, it is recommended that all apparatus conform to the following standards for threaded connections:

Hose Diameter	Connector Type
Large Diameter Hose (LDH) 4: or 5"	Storz
1 ½: - 3" Hose	NH
1" Hose	NPSH
¾" or Smaller	GHT

### **Hose Thread Terminology:**

- *Storz*: A lugged, quarter turn, non-gender specific connector commonly used in LDH.
- *NH*: National Hose, also commonly referred to as National Standard (NST) and National Standard Fire Hose (HSFH).
- *NPSH*: A non-tapered pipe thread, also called Straight Iron Pipe Thread (SIPT).
- *GHT*: Garden Hose Thread

### **Equipment:**

The following lists of required and recommended equipment are intended to assure that various apparatus being mobilized under the RMP can work effectively together:

Quantity	Equipment Description
20'	Suction Draft Hose
1	Suction Strainer or Strainer/Foot Valve
300'	1 ½" Single or Double Jacket Hose
2	1 ½" Nozzles
300'	1" Single Jacket Hose (not hard rubber reel line)
2	1" Nozzles
1	2 ½" NM female x 1 ½" NH male adapter
1	2" NPSH female x 1 ½" male adapter
1	1 ½" NH double female
1	1 ½" NH double male
2	1 ½" NH female x 1" NPSH male reducer
1	1" NPSH female x 1 ½" NH male increaser
1	1" NH female x 1" NPSH male thread adapter
1	1" NPSH female x 1" NH male thread adapter
1	1 ½" NH female x 1 ½" NH male x 1 ½" NH male gated wye
1	Hydrant Wrench
2	Standard Spanner Wrenches with Gas Shut-Off Slots
1	Bolt Cutters (18" minimum)
2	Pulaskis
2	McLeods
2	Spade Shovels
1	Portable Hand Light
1	Signal Mirror
1	Battery Powered Strobe Light
1	Field Programmable Radio per Unit
*	Personal provisions (red pack) for each crew member adequate for a 5-day assignment
*	Drinking water (1 gallon per crew member minimum)

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

Quantity	Description
1	Portable Pump
1000'	1 ½" Single Jacket Hose (total)
1000'	1" Single Jacket Hose (total)
*	Hose Bed Covers
*	Unit Number Markings on Top of Apparatus (visible by aircraft)
1	Field Programmable VHF Radio
1	Cell Phone
1	GPS Receiver
1	Foam Proportioner, Foam Concentrate and Aspirating Foam Nozzles
1	Belt Weather Kit
1	Chainsaw, Chaps, Fuel and Falling Kit
3	Backpack Pumps
1	2 ½ x 1 x 1 ½

**Manifest:**

All apparatus will be required to carry several copies of a manifest listing all on-board equipment and supplies. The manifest will establish the normal complement of tools, equipment and supplies for that specific apparatus. It will be referenced at time of check-in or demobilization.

**Inspections:**

All apparatus mobilized under the RMP are subject to inspection at time of check-in and at demobilization. Each item in the apparatus must be listed on the manifest and its location noted.

**Drivers of Fire Apparatus:**

All drivers of fire apparatus mobilized under the RMP must hold a Commercial Driver's License or a New Mexico Class "E" (CDL Exempt) Driver's License, and be designated by their own agency as an "approved driver".

Agency designation as an "approved driver" certifies that the driver has had appropriate training and orientation in the operation of the specific vehicle, and that the agency assumes responsibility for his/her competent performance.

**Engine Staffing and Management:**

All crew members of apparatus mobilized under the RMP will be qualified as required in Chapter 1 (*Personnel Qualifications*) of this plan. Crew configuration will be made up as follows:

Crew Size	Company Officer/Engine Boss	Driver Pump Operator	Firefighter
4	1	1	2
3	1		2
2	1		1

Under the RMP, apparatus can be mobilized from multiple agencies to form a *Strike Team* or *Task Force*.

A *Strike Team of Engines* consists of five engines of the same *type*, with a common communications capability, and under the supervision of a qualified *Strike Team Leader*. Teams will most commonly consist of engines from a variety of agencies, and may be "assembled" off incident and travel to the incident as a unit, or assembled from available resources on incident.



## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

*Task Forces* consist of resources of differing kind and/or type, for example a Type 1 Engine, Two Type 6 Engines and a Type 3 Water Tender. The mixed resources are supervised by a qualified *Task Force Leader* and have common communications capabilities. As with Strike Teams, they may be made up on or off incident.

### **Command Vehicles:**

All vehicles mobilized under this plan as “Command Vehicles” and used for the purpose of fireline transportation of Strike Team/Task Force Leaders or other overhead staff. All command vehicles are required to check in at the incident and have an “E” number assigned to them to be eligible for reimbursement. All command vehicles are expected to meet the following requirements:

- Four wheel drive
- Seating for three persons
- Mobile radio
- Emergency lighting
- First Aid Kit
- Fire extinguisher
- Shovel, combi-tool, or other fire tool

### **EMS Units:**

EMS Units, when mobilized under the RMP will be expected to comply with *New Mexico PRC Standards for Medical Rescues and Ambulances, 18 NMAC 4.2*. EMS Units are intended to provide for the medical needs of incident personnel and will typically be assigned to the medical Unit in the Logistics Section. Often they will be ordered with a double crew in order to provide 24-hour coverage. Crewmembers should meet the requirements for EMS personnel outlined in Chapter 1 of this RMP.

**Each EMS Unit member must have a direct employment relationship with their agency, and have the specified written authorization from their medical director on file with EMNRD. EMNRD will only be able to pay for services provided by local government employees where they remain covered under their Medical Director’s Protocols. EMS Unit members mobilized under the NM-RMP shall follow New Mexico standard scope of practice protocols only. No special skills beyond the standard scope of practice will be allowed.**

**EMNRD will not hire fire department volunteer firefighters as EMT emergency firefighters because we are unable to provide coverage by a medical director. Without a medical director, EMNRD employees may only administer first-aid.**

### **MEDICAL UNIT LEADER**

# **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

## **CHAPTER 3: MOBILIZATION OF RESOURCES**

### **Introduction:**

This chapter identifies certain procedures to be followed in the mobilization of local fire department resources under the statewide ***“Resource Mobilization Plan” (RMP)***. Mobilization involves the assembling of requested and qualified resources, their departure from the local jurisdiction, and their arrival at an incident. Where not specifically set out in this document, procedures identified in the *“Southwest Area Mobilization Guide”* will be followed.

### **Maintaining and Coordinating Basic Fire Protection Coverage:**

This plan recognizes the need for the local government to provide for continued fire protection services within their jurisdictional boundaries. Local government will appoint a contact person or persons knowledgeable in the responsibility of the fire service under applicable state and local laws, standards and policies. The appointed individual(s) will be responsible for the mobilization of local government resources in a manner that insures adequate local fire suppression capability is maintained. The local government RMP Coordinator must approve all resources under this plan.

### **Established Ordering Channels:**

Under this plan, local fire department personnel and equipment are considered State resources. EMNRD-Forestry Division or their designee must make requests for local resources. Requests must be documented by a Resource Order (including a Forestry Division fire number).

A Resource Order must, at a minimum, contain the following information:

- Requested resources and assignment
- Resource Order number and request number (needed for check-in)
- Fire name and New Mexico Forestry Division fire number (used as emergency Purchase Order number for reimbursement).
- Reporting date, time and location
- Travel instructions
- Any special communications instructions

Resource Order Form(s):

- *Crews: NFES 2202*
- *Equipment: NFES 2208*
- *Overhead: NFES 2213*
- *Supplies: NFES 2215*

Typically, when resources available through this plan are needed on an incident, the incident will place an order with the appropriate zone coordination center. The Zone will contact their local New Mexico State Forestry District Office, which in turn will contact appropriate wildland coordinators to assemble the requested resources. A District Office may involve more than one local fire department or additional Districts to fill an order.

### **Requirements for Personnel and Apparatus:**

All fire apparatus and personnel must meet the requirements of the Resource Order and the standards established in other chapters of this plan. Personnel and equipment that may be called upon to fight structural fires will adhere to all laws and regulations applicable to structural firefighting within New Mexico.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Commitment of Resources:**

The sending agency, by accepting the mobilization assignment, is committing the resource to be available to the requesting agency for five days. Once committed, they are considered a resource of the requesting agency. Negotiations may take place with the sending agency to extend the assignment and rotate personnel (after 5 days), if needed, but any extension will be at the discretion of the sending agency.

### **Out-of-State Fire Assignments:**

The sending agency, by accepting the mobilization assignment, is committing the resource to be available to the requesting agency for fourteen days, not including travel to and from the incident. Once committed, they are considered a resource of the requesting agency. Negotiations may take place with the sending agency to extend the assignment, if needed, but any extension will be at the discretion of the sending agency.

### **Single Resources:**

Generally, single resource positions are those at Strike Team Leader and above. This plan does allow single resources to be dispatched through the NM-RMP; provided that EMNRD-Forestry Division has red carded the individual for the position or designated them as a trainee. It will be the local government's responsibility to ensure that those with EMS units or line EMTs are carded and licensed as per the State of New Mexico Board Protocols and/or Regulations.

### **"Fill-or-Kill" Concept and Get-Away Times:**

Under the "fill-or-kill" concept, confirmation that a Resource Order can be filled must take place within two hours from receipt of the Resource Order. Once the Resource Order assignment has been accepted, the local resource must be able to meet the specified arrival time.

### **Travel Guidelines:**

- Resources traveling to an incident should maintain contact with the local State Forestry District Office or the designated Zone Coordination Center.
- While traveling to or from an incident, drivers should be relieved or rested at least every two hundred miles. A driver's shift will not exceed 12 hours in any pay status, with no more than 8 hours of actual driving. Travel after 10:00 p.m. is discouraged.
- When resources are ordered and assembled as a Strike Team or Task Force, they should travel together as a unit under the supervision of the Strike Team/Task Force Leader. Single resources may be assembled as a Strike Team/Task Force at the incident.
- Local governments supplying resources to an incident should make provisions to cover expenses for travel, including gas, oil, maintenance, food and lodging. It is recommended that a local government credit card be assigned to the resource for this purpose. Expenditures of this nature may be reimbursable as described in Chapter 4: Administrative Procedures.

### **Incident Check-In:**

Check-in is the required procedure by which resources, upon their arrival at an incident, are determined to be qualified and are properly documented for use at the incident. All personnel and equipment must check-in at the Incident Command Post with the Incident Commander or the appropriate sections (Plans, Finance, Logistics) before they take an assignment. Personnel and equipment that have not completed check-in are not eligible for reimbursement and personnel will not be covered by insurance.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Demobilization:**

RMP resources assigned to an incident should check with the Plans Section on a regular basis to determine the date and time of planned demobilization. RMP resources should follow established incident procedures when demobilizing, including:

- Clean up camp area
- Return of equipment issued by the incident
- Replacement or documentation of supplies and equipment used, lost or damaged
- Demobilization inspection of engine and manifest
- Closeout of personnel and equipment time records

RMP resources should also seek a performance evaluation by their direct incident supervisor prior to leaving the incident. Copies should be provided to the sending agency and EMNRD-Forestry Division.

### **Assignment of RMP Liaison:**

EMNRD-Forestry Division will designate and dispatch an RMP Liaison when RMP resources are assigned to an incident. The RMP Liaison must have a Resource Order. The RMP Liaison serves as an advisor on matters that relate to NM-RMP resources and their management. **RMP Liaison Job Description:**

- Serve as liaison between assigned resources, the Incident Management Team, the home unit and any assigned Agency Representatives.
- Operate primarily out of the Incident Command Post.
- Assure all conditions of the NM-RMP Plan are being met with emphasis on safety.
- Check resources against existing EMNRD personnel databases and coordinate EMNRD personnel applications if necessary.
- Assist with daily personnel and equipment timekeeping and reporting.
- Coordinate delivery of timesheets to local EMNRD district Administrative Management Officer (AMO) for volunteer firefighters who are treated as EMNRD employees.
- Coordinate with IMT Training Officer to initiate and track training assignments for RMP participants.
- Assure evaluations are conducted on NM-RMP resources.
- Communicate with NM-RMP agencies and resources as requested.
- No dual responsibilities.
- No responsibility for operations (line assignments).

### **Assignment of RMP Agency Representatives:**

Any single agency that commits five or more resources to an RMP assignment, at its discretion may assign an Agency Representative to the incident. The Agency Representative will serve as liaison between the agency, the agency's resources and the RMP Resource Representative. To avoid confusion with operations, Agency Representatives (AREP) have no fire line responsibilities. AREPs must be Resource Ordered through EMNRD. The current AD rate for this position is AD-5 (\$24.00 per hour). This position does require a Red Card with the AREP designation.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **A NM-RMP Mobilization Initiated after an In-Jurisdiction Response:**

As per the New Mexico Resource Mobilization Plan Joint Powers Agreement(s) between the Energy, Minerals and Natural Resources Department (EMNRD) and local government(s), the NM-RMP Agreement does not cover the use of local government resources in its own jurisdiction. This provision was developed in recognition that local governments may have responsibility within its own jurisdiction and that they set their own local standards, including those for physical fitness, experience, training and qualifications.

In-jurisdictional resources may be eligible for reimbursement after initial attack (four hours) following the Joint Powers Agreement(s) for “Cooperative Wildland Fire Suppression” between EMNRD and local government(s). In addition, a mutual aid response outside their jurisdiction (out of district) may also be eligible for reimbursement under this agreement.

### **A NM-RMP Mobilization Initiated after a Mutual Aid Response:**

A NM-RMP mobilization may be initiated after an initial attack mutual aid response. On-scene mutual aid resources will be converted to a NM-RMP resource using similar procedures as an original NM-RMP mobilization. To be eligible for a NM-RMP mobilization, each mutual aid resource must be qualified and requested by EMNRD-Forestry Division. A Resource Order must be used to document the approval. The decision to convert mutual aid resources to NM-RMP resources resides solely with EMNRD and will be based on consultations with the Incident Commander and the Wildland Coordinator of the mutual aid resources.

### **Use of Non-Eligible NM-RMP Resources on Large Fire Incidents:**

The use of non-eligible NM-RMP resources on large fire incidents may be limited. EMNRD-Forestry Division has been given statutory authority through the Forestry Conservation Act, NMSA 1978 68-2-1 et, Seq., for wildland fire suppression on all non-municipal, non-federal lands in the state. With this authority, the Forestry Division has taken responsibility for costs incurred as a result of large fire incidents.

To manage large fire incidents, the Forestry Division utilizes a Joint Powers Agreement between EMNRD and federal agencies to mobilize national wildland resources, including Incident Management Team (IMTs). These IMTs use NWCG standards for incident management. National fire management policy requires IMT Incident Commanders to be held personally responsible for firefighter safety, including strict adherence to “Red Card” qualifications. To qualify for the use of these IMTs, the Forestry Division must comply with national fire management policy and its own internal procedures for firefighter qualifications.

## **CHAPTER 4: ADMINISTRATIVE PROCEDURES**

### **Introduction:**

The following information provides guidance on administrative procedures and reimbursement rates that apply to cooperators who have agreed to utilize the New Mexico Resource Mobilization Plan (RMP).

These procedures are based on a Joint Powers Agreement (JPA) between New Mexico Energy, Minerals and Natural Resources Department (Forestry Division) and local governments (fire departments).

Given these JPAs and other emergency fire suppression agreements between the Forestry Division and local governments, state agencies and federal agencies responsible for wildland fire protection, the Forestry Division is the lead agency for the purpose of mobilization and reimbursement of fire departments on federal and non-federal jurisdictions.

The New Mexico RMP-JPA acts as a contract between the Forestry Division and the local government. Additional contracts (such as USDA-Emergency Equipment Rental Agreements) between the fire incident and fire department resources are not appropriate.

Generally, the New Mexico RMP uses all Incident Command System forms and the Interagency Business Management Handbook procedures and forms. New Mexico Forestry Division will accept these forms for documentation and reimbursement, unless otherwise stated.

Specific State of New Mexico personnel forms must be used for emergency employment of fire department volunteers and local government employees on approved leave. Local government resources responding under this plan should have a copy of these NM-RMP procedures and provide them to the fire incident.

This RMP and the associated JPA do not cover the use of local government resources within their own jurisdiction. The local government is responsible for fire protection within its jurisdiction and for meeting local standards, including those for personnel qualifications, equipment standards, liability and reimbursement. The local government and the Forestry Division may have a separate agreement that covers cooperative fire management programs within their jurisdiction, including fire department reimbursements. For further information on this RMP or other fire department agreements that may apply, contact the local New Mexico Forestry District Office.

### **Personnel:**

#### **State of New Mexico Emergency Employees:**

Volunteer firefighters and career firefighters employed by local government, but on approved leave, will be hired by the Forestry Division as emergency employees of the State of New Mexico upon mobilization to the incident. See exception for EMTs on page 16.

To be eligible as a New Mexico Emergency Employee, potential employees must be a qualified resource and complete State of New Mexico Personnel forms. Employment forms may be filled out in advance at the local Forestry Division office or at the Finance Section during check-in. Employment forms include:

- *NM State Personnel Personal Data Sheet, SPB Form 3, 11/25/88 (no substitutes)*
- *Employee Withholding Certificate, W-4*
- *Request for Taxpayer Identification Number Verification, W-9*
- *Employment Eligibility Verification, I-9 INS*

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

New Mexico Emergency Employees shall be individually reimbursed as state employees.

New Mexico Emergency Employees employed by the Forestry Division will be covered under the Worker's Compensation Program for state employees.

Employment is on a per incident basis and does not include additional benefits or privileges beyond the incident.

### **Local Government Employee:**

Career firefighting employees may choose to remain employees of the local government during the incident.

The Forestry Division will reimburse the local government for such employees.

Local government employees will at all times remain covered under local government employee benefits, including worker's compensation.

### **Personnel Reimbursement Rates:**

The cost to local government for the use of local government employees under this plan will be reimbursed based on the hours worked on the incident, at the employee's pay rate, including overtime and benefits.

New Mexico Emergency Employees will be reimbursed by the Forestry Division based on U.S. Government-Administrative Determination (AD) pay rates for firefighters published in the "Interagency Incident Business Management Handbook, NFES: 1139". These pay rates are based on an employee's qualifications and job function at the incident. Pay rates are based on a flat rate per hour. No benefits such as sick leave, annual leave, or retirement are entitled. There is no premium (overtime) pay for work over eight hours per day or 40 hours per week, or for work on evenings, Sundays, holidays, or in hazardous situations. Commissary expenditures will be deducted from reimbursement. State, local, and federal income and FICA taxes are automatically withheld from reimbursement checks. W-2 statements are prepared at the end of the year and sent to the employee for tax reporting.

### **New Mexico Emergency Employees Pay Rates Per Hour by AD Level and Job Function, March 1, 2005**

AD Level	Pay Rate (per hour)	Job Qualification
AD-1	\$9.96	Firefighter Trainee
AD-2	\$11.68	Firefighter/Engine Crew Member
AD-3	\$12.84	Firefighter/Squad Boss/Engine Operator
AD-4	\$14.60	Engine Boss/Single Resource Boss
AD-5*	\$21.00	Strike Team/Task Force Leader
	\$22.00	Structural Protection Specialist
	\$24.00	Division Group Supervisor
	\$24.00	Agency Representative
	Negotiated	Other Job Functions

\*All other positions will use Federal AD Pay Plan for current established rates.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Personnel Timekeeping:**

All employees will follow personnel timekeeping procedures established in the “Interagency Fire Business Management Handbook, NFES: 3139”, unless otherwise specified in this plan. Some of the most common procedures include:

All on shift time is compensable. All off shift time is non-compensable.

On shift consists of time spent traveling from and to the point of hire, travel for performance of work, such as from the fire camp to the fire line, ordered standby, and actual work. Meals on the fireline are considered on shift only when the fire is not contained. After containment meals on the fire line are considered off shift.

Off shift consists of time spent sleeping and eating when free from actual work. It also includes other free time, when not on ordered standby. Examples of off shift time include eating, sleeping or breaks in excess of two hours during travel, or eating, sleeping or breaks in fire camp/spike camp rather than at the fireline.

Employees will receive compensation for actual hours worked. The only exception will be for local government employees who are normally scheduled using extended on-shift schedules (such as the 24 hours on and 48 hours off schedule, also called compressed tours). They will be paid from the actual time of mobilization to the normal end of shift or for actual hours worked, whichever is longer. Time earned on the incident during the local government employee’s normal off-shift periods will be paid by actual hours worked.

All employees assigned to a general area, such as staging or fire camp, but not on ordered standby, will be given enough on-shift time to a total minimum of eight hours. On-shift time is computed in 15-minute increments. Local government employees on a compressed time schedule will be paid for the number of hours that make up their normal schedule for that day. This guarantee does not apply on the first and last day of employment.

On-shift hours must be documented on a daily basis. Hours must be authorized by an incident supervisor’s signature and reported to the Incident Commander or Finance Section Time Unit. Resources must use proper checkout procedures during demobilization. Timesheet documents include:

- *EMNRD-Personnel Fire Time Report, or*
- *USDA-Crew Time Report, or*
- *USDA/USDI-Emergency Firefighter Time Report (OF-288) “Big Red”*

### **Personnel Travel and Transportation:**

For New Mexico Emergency Employees, the Forestry Division or the incident will provide for transportation and travel, including subsistence. Lodging will be provided whenever it is practical and necessary, however, typical conditions on an incident are equivalent to camping. Tents and warm sleeping bags should be considered part of the employee’s personal equipment, although the incident may sometimes provide them. Reimbursement for incidental meals or lodging will be made only with the attachment of actual receipts to an EMNRD Itemized Schedule of Expenses.

Local government employees will also be provided with subsistence similar to New Mexico Emergency Employees. Local government employees may be reimbursed for travel using a Per Diem rate consistent with local government policies.

### **Reimbursement for Crew Rotation:**

Crew and equipment rotation before the minimum five-day mobilization requirement will be made only in emergency situations.

If the early demobilization is conducted at the request of the local government, early demobing resources will not be eligible for return travel after they check-out. Also, replacement resources will not be eligible for travel to the incident. They will become eligible after check-in using normal reimbursement guidelines.



## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

If the early demobilization is conducted at the request of the incident and is documented using a Resource Order, the demobing resources will be eligible for reimbursement of return travel. Replacement resources will also be eligible for reimbursement as if they were new resources.

### **Requesting Reimbursement for Personnel:**

New Mexico Emergency Employees shall be individually reimbursed as state employees from their mobilization until their demobilization. **Only individuals specified on Resource Orders will be paid.**

New Mexico Emergency Employees' personnel time reports will be processed directly by the local Forestry Division Office after the incident. Time sheets and a copy of the Resource Order must be turned in to the local Forestry Division Office within 14 days from demobilization. Requests submitted later may not be paid.

Local government will be reimbursement for all regular pay, including benefits, overtime, travel and per diem for its employees from their mobilization until their demobilization, consistent with the personnel policies of the local government.

Send local government employee reimbursement requests to local Forestry Division District Office within 45 days of demobilization. Requests submitted later may not be paid.

Reimbursement requests should include the original or true copies of timesheets and a copy of the Resource Order for documentation. Reimbursement requests may be itemized on local government letterhead or sample invoice.

- Date
- Local government invoice number
- Forestry Division fire name and number (same as purchase order number)
- Itemized billing by individual for regular time rate multiplied by the number of hours, overtime time rate multiplied by the number of hours, benefits, per diem other expenses
- Remittance address that corresponds to the local government's "W-9" address

### **Worker's Compensation:**

Career firefighting employees who choose to remain employees of the local government during the incident will not be hired as Emergency Employees by the Forestry Division. These local government employees will at all times remain covered under the local government's employee benefits, including worker's compensation.

New Mexico Emergency Employees employed by the Forestry Division will be eligible as state employees for worker's compensation coverage. However, reporting an injury or illness does not automatically qualify an employee for worker's compensation benefits. Filing and processing claims will be in accordance with State Law, Rules and Regulations adopted by the General Services Department (Worker's Compensation Act, Chapter 52, Article 1, NMSA, 1978; GSD Rule 86-703) and EMNRD-Forestry Division Policy. Claims are coordinated through the Forestry Division. The New Mexico General Services Department-Risk Management Division oversees the insurance carrier and claims process.

The first rule for any on-the-job injury is to treat the injury with first aid and to provide appropriate medical care. The Logistics Section-Medical Unit can coordinate treatment of injuries on the incident. All on-the-job injuries will be reported to the supervisor, who in turn will report to the incident Compensation-Claims Unit in the Finance Section. All injuries should be reported immediately to the nearest Forestry Division Office and the responsible local government.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Employee Responsibilities:**

- Seek medical attention as soon as possible.
- Notify supervisor immediately of any injury and complete *Notice of Accident Form: WCA form NOA-(1/91)*.
- While on leave, contact supervisor on a weekly basis.
- Complete required forms and submit no longer than 15 days signed and witnessed as necessary.
- Identify any witnesses to the injury/accident.

### **Supervisor Responsibilities:**

- Assist employee in seeking medical attention.
- Assist injured employee in completing the *Notice of Accident Form: WCA form NOA-(1/91)*. If accident resulted in no reported injury, follow up to ensure there is no reversal of injury status.
- Notify the appropriate incident sections/units and the nearest Forestry Division Office (Forestry Division will advise EMNRD Personnel Bureau or the responsible local government).
- Assist employee in submitting appropriate forms. For Emergency Room visits, complete an *Authority to Release Medical Reports and Information: Form RMD-WC-3*.
- Conduct an investigation of each accident and prepare reports, *Employer's First Report of Accident Form: WCA E1.1 (1/91)*; *Uniform Accident Report (Standard Form 100)* etc. This may be completed by the incident or local Forestry Division Office.

### **Forestry Division Responsibilities:**

- Ensure compliance with return to work policies.
- Serve as the Worker's Compensation liaison with Department's Personnel Bureau.
- Service as liaison with local government.

### **Worker's Compensation Forms:**

The following forms are a few of the most common Worker's Compensation forms that need to be filed by the employee and/or supervisor. Additional forms will be required depending on the nature of the injury/illness.

- *Notice of Accident Form: WCA form NOA-(1/91)*
- *Employer's First Report of Accident Form: WCA E1.1(1.91)*
- *Uniform Accident Report (Standard form 100): Used for auto accidents*
- *State of New Mexico Offense/Incident Report: Used for non-highway/loading/parking accidents*
- *EMNRD Accident/Injury Photo Sheet: Photos must be taken to substantiate accident/injury and provide information for prevention.*
- *Authority to Release Medical Reports and Information: Form: RMD:WC-3: This is required from medical facility or physician providing emergency care.*

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Equipment:**

All equipment assigned to an incident must be documented on a NM Resource Mobilization Rate Plan Sheet. The rate sheet must be current (see Chapter 6) and be signed off by the Fiscal Agent or other authorized agent for the Fire Department and an Authorized Forestry Division Agent. Forestry Division authorized agents include but are not limited to the State Fire Management Officer and the District Foresters.

### **Equipment Check-In:**

The local government designated equipment operator (or the Engine Boss/Strike Team Leader) must check in all equipment at the incident before proceeding to an assignment.

Check-in includes:

Planning Section-Resource Unit:

- Complete *ICS-211: Check-In Form*
- Receive assignment with shift plan and maps

Finance Section-Time Unit:

- Provide copy of *NM-RMP* with reimbursement rates
- Initiate *EMNRD Equipment Fire Time Report or Emergency Equipment Use – Invoice, USDA/USDI Form OF286*

Logistics Section-Ground Support:

- Provide equipment and supply manifest
- Conduct an equipment inspection; Equipment Inspection Checklist: *USDA/USDI-Form 296*
- Initiate *EMNRD Equipment Fire Time Report or Equipment Shift Ticket: USDA/USDI Form 297*

On smaller fires, these functions may be the responsibility of the Incident Commander.

### **Equipment Reimbursement Rates:**

All equipment furnished must be in acceptable condition. The Forestry Division reserves the right to reject equipment that is not in safe and operative condition.

Rates for equipment are separate and do not include personnel costs unless a “wet” rate has been negotiated and approved by local government and the Forestry Division.

Local government equipment will be reimbursed for actual hours worked while on shift, unless actual hours worked is less than eight hours and the minimum daily rate is appropriate.

Local government-owned equipment will receive a daily minimum guarantee (when designated on the Reimbursement Rate Guide, see page 28), except on the first and last day of travel. The first and last day will be based on the actual hours on-shift.

The daily minimum guarantee does not apply to equipment on loan to local government through the Federal Excess Property Program (FEPP). FEPP equipment will always be reimbursed for actual hours worked.

Equipment operating expenses are to be borne by the local government. Operating expenses include fuel, oil, filters and lube/oil changes. The Forestry Division may, at its option, choose to furnish these items when necessary to keep the equipment operating at an incident.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

Repairs to equipment shall be made and paid for by the local government. The Forestry Division, at its option, choose to furnish repairs when necessary to keep the equipment at an incident. The cost of provided repairs may be deducted from reimbursement if the damage is not attributable to the incident

Local government and New Mexico Emergency Employee personal vehicles used during mobilization will not be eligible for reimbursement, unless the equipment is authorized and documented on a Resource Order.

Certain equipment is eligible for a negotiated rate as designated on the RMP Rate Sheets. These rates are in addition to the work rate. This rate only applies when equipment is used. This rate is not authorized for equipment sitting in camp. FEPP vehicles qualify for special mileage rates, but do not qualify for special daily rates.

The local Forestry Division Office or their designee on the incident may negotiate rates for equipment not specified in the NM-RMP rate schedule. A chainsaw, pump or dump tank already part of the standard equipment for an engine or water tender will not be given a separate rate. It may be eligible if the equipment is utilized outside the strike team at the request of the incident. All equipment must have a unique Resource Order Number to be eligible for reimbursement ("E" number).

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

**NM-RMP Equipment Reimbursement Rates, January, 2005**

Engine Type	Special Type	Unstaffed Work Rate(hr)	Staffed Rate (wet/hr)	Daily Minimum Guarantee*1	Special Rate	Comments
Type 1	--	\$150.00	\$200.00	\$1,200.00	--	
Type 2	--	\$140.00	\$190.00	\$1,120.00	--	
Type 3	--	\$110.00	\$160.00	\$880.00	--	
Type 4	--	\$120.00	\$170.00	\$960.00	--	
Type 5	--	\$115.00	\$165.00	\$920.00	--	
Type 6	--	\$90.00	\$140.00	\$720.00	--	
Type 7	--	\$70.00	\$120.00	\$560.00	--	
Type 1 Tender	--	\$85.00	+\$15.00/person	\$680.00	--	5000 gallon
Type 2 Tender*2	--	\$75.00	+\$15.00/person	\$600.00	--	2500 gallon
Type 3 Tender*2	--	\$70.00	+\$15.00/person	\$560.00	--	1000 gallon
Type 4 Tender	--	\$65.00	+\$15.00/person	\$520.00	--	1000 gal. no pump
Type 5 Tender	--	\$60.00	+\$15.00/person	\$480.00	--	500 gallon no pump
EMS*3	Ambulance	\$90.00		\$720.00	--	
--	FEPP: ¾-1.5T	\$35.00	+\$15.00/person	None	--	
--	FEPP:1 ¾-5T	\$45.00	+\$15.00/person	None	--	
--	FEPP:10 T	\$50.00	+\$15.00/person	None	--	
--	Command Vehicle*4			None	\$.40/mile & \$40.00/day*5	
--	Passenger vehicle*4			None	\$.32/mile & \$25.00/day*5	

\*1 – Minimum Daily Guarantee based on eight hours times the unstaffed work rate. Only applies when equipment is in service. Guaranteed each calendar day. Only actual hours worked applies on the first and last day. Other exceptions may apply.

\*2 – Water tenders without a fill pump are classified as structural tenders and should be equipped with a minimum 10" dump valve with adequate venting, and are required to carry one or more drop tanks as standard equipment.

\*3- with 2 or 4 EMT's. Salary will be billed separately.

\*4 – Equipment is authorized by Resource Order. Not applicable to personal vehicle used during mobilization.

\*5 – Rate applies when equipment is used. No rate authorized for equipment sitting in camp. Special day rate does not apply to FEPP vehicles.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Equipment Timekeeping:**

Equipment timekeeping will follow established procedures in the “Interagency Fire Business Management Handbook, 2000, NFES: 3139”, unless otherwise specified in this plan. Some of the most common procedures include:

To be on-shift, equipment must be staffed and available to perform work in a safe and operative condition.

On-shift includes travel from the fire camp to the fireline, ordered standby and actual work.

Off-shift consists of time equipment is out of service while crews are sleeping and eating when free from actual work. It also includes other free time, when not on ordered standby. Examples of off-shift time include when equipment is unavailable because crews are eating, sleeping, or on breaks in excess of two hours during travel; or eating, sleeping, or breaks in fire camp/spike camp rather than on the fireline. Equipment under repair in excess of two hours is considered unavailable for work and off-shift.

On-shift hours must be documented to the nearest 15 minutes. Daily rates are documented based on the calendar day. Mileage rates are calculated to the nearest mile.

On-shift hours must be documented on a daily basis. Hours must be authorized by an incident supervisor’s signature and reported to the Incident Commander or Logistics Section-Equipment Manager. Equipment timesheet documents include:

- *EMNRD-Equipment Fire Time Report, or*
- *Emergency Equipment Shift Ticket, USDA/USDI Form OF-286*

Equipment must use proper checkout procedures during demobilization. Have Finance Section or Forestry Division representative complete final equipment use invoice.

- *EMNRD-Equipment Fire Time Report, or*
- *Emergency Equipment; use Invoice, USDA/USDI Form OF-286*

### **Equipment Travel and Transport:**

When practical and necessary, equipment may be transported to and from an incident at state expense.

If extended travel or transport is necessary, local government-owned equipment will receive the daily minimum guarantee (as designated on the Reimbursement Rate Guide), except on the first and last day of travel. The first and last day will be based on the actual hours on-shift.

Local government should be prepared to cover expenses for travel, including gas, oil, maintenance, food and lodging. It is recommended that a local government credit card be assigned for this purpose. Expenditures may be eligible for reimbursement as described in the NM-RMP Administrative Procedures Chapter.

### **Equipment Reimbursement Procedures:**

Local government will be reimbursed for equipment use. Send equipment reimbursement request to the local Forestry Division District Office within 45 days of demobilization. Requests submitted later may not be paid.

Reimbursement requests should include the original or true copies of Equipment Fire Time Report or shift tickets and a copy of the Resource Order for documentation. The reimbursement request may consist of:

- *EMNRD-Equipment Fire Time Report, or*
- *Emergency Equipment; use Invoice, USDA/USDI Form OF-286*

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

A reimbursement request on local government letter or an invoice may also be utilized. It should include the following:

- Date
- Local government invoice number
- Forestry Division fire name and number (same as purchase order number)
- Itemized billing for each piece of equipment by calendar day. Include equipment description and license plate or identification number and unstaffed reimbursement rate and actual hours worked, or minimum daily guarantee, special rate and number of hours or miles
- Remittance address that corresponds to the local government's "W-9" address

### **Equipment Accidents:**

Equipment should be returned to the local government in the same condition as when received. Reasonable wear and tear should be expected.

Agreements between State and Federal agencies require that each party waive all claims against every other party for compensation for any loss or damage (including personal injury or death) occurring in consequence of the performance of cooperative fire suppression work.

New Mexico State Law requires that neither the Forestry Division nor local government shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with the NM-RMP JPA Agreement. Any liability incurred in connection with the Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, sections 41-4-1, et seq., NMSA 1978, as amended.

Because of the importance in determining the circumstances involved in every accident or loss, all on-the-job accidents or losses to equipment, vehicles, supplies or property will be immediately reported to the supervisor who, in turn, will report to the Incident Compensation-Claims Unit in the Finance Section. All accidents or losses involving state or local government-owned materials should also be reported immediately to the nearest Forestry Division Office and the responsible local government.

### **Employee Responsibilities:**

- Notify supervisor immediately.
- Identify any witnesses to the accident/loss.
- Prepare a written statement describing the accident or loss.

### **Supervisor Responsibilities:**

- Notify the appropriate incident sections/units and the nearest Forestry Division Office.
- Conduct preliminary investigation (utilize most appropriate form. Incident personnel or local Forestry Division Office may complete this investigation).  
*Uniform Accident Report (Standard form 100): used in accidents*  
*State of New Mexico Offense/Incident Report: used for non-highway/loading/parking accidents*  
*EMNRD Accident/Injury Photo Sheet: photos must be taken to substantiate accident/injury and provide information for prevention*
- Assist employee in submitting appropriate forms.

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **Forestry Division Responsibilities:**

- Conduct an investigation of each accident and prepare a report.
- Notify EMNRD Loss Control Coordinator or the responsible local government.
- Complete *Supervisor's Report of Loss, EMNRD 108.a.1.*
- Serve as liaison with local government.

### **Incident Host/Incident Management Team Responsibilities:**

Although Incident Host or Incident Management Teams are not necessarily parties to the Joint Powers Agreement contract between NM EMNRD-Forestry Division and the local governments, they should strive to assist in the implementation of the New Mexico Resource Mobilization Plan. Copies of this plan and appropriate forms will be made available to Incident Management Teams. NM EMNRD-Forestry Division will take the lead in assuring appropriate employment forms are completed before the resources arrive at the incident. However, because resources can arrive at the incident from a variety of sources and directions, Incident Management Teams are asked to assist.

Complete timesheets for New Mexico Emergency Employees and local government employees. Employees will hand carry back to home unit for reimbursement as instructed in the NM-RMP.

Do not require the use of USDA-Emergency Equipment Rental Agreements for local government equipment. Contracts are developed using Joint Powers Agreements with the State of New Mexico. Equipment rates are determined based on the NM-RMP (use rates on page 28).

Utilize the NM-RMP rates to complete Emergency Equipment-Use Invoices. Designated equipment operators will hand carry invoices back to home unit for reimbursement as instructed in the NM-RMP.

### **Supply Reimbursement Procedures:**

For each piece of equipment, the designated equipment operator shall have a manifest that documents what supplies the equipment arrived at the incident with. Compile a list of the local government's expendable supplies used during the incident (expendable supplies include batteries, first aid items, hand tools and PPE that is no longer serviceable). The list shall be submitted to their incident supervisor for approval before departure from the incident. In most cases, the Logistics Section-Supply Unit at the incident will replace the supplies prior to demobilization from the incident.

Expendable supplies not replaced at the incident will be reimbursed at cost or replace in-kind by the Forestry Division at its discretion. Coordinate with the local Forestry Division District Office. Requests submitted without proper documentation will not be paid.

Reimbursement for supplies will be based on the list of expendable supplies approved for replacement by the incident supervisor. The local government will invoice the Forestry Division for the actual replacement cost of supplies. The cost of supplies will be fully documented, including the original or true copy of the invoice furnished to the Forestry Division with the reimbursement billing.



## **CHAPTER 5: DIRECTORY**

### **Directory of NM-EMNRD Forestry Division District Offices**

### **Directory of New Mexico Zone Dispatch Offices**

### **Directory of NM-RMP Local and State Government Advisors**

### **Directory of Local Governments with NM-RMP Joint Powers Agreements**

- Albuquerque, City of
- Angel Fire, City of
- Bernalillo County Fire and Rescue
- Chaves, County of
- Colfax, County of
- Corrales, Village of
- Eagle Nest Fire Department
- Espanola Fire and Rescue
- Grant, County of
- Grants, City of
- Las Vegas, City of
- Los Ranchos, Village of
- Mora, County of
- Moriarity, City of
- Otero County Fire and Rescue
- Red River Fire Department
- Rio Rancho, City of (DPS)
- San Juan, County of
- San Miguel, County of
- Sandoval, County of
- Santa Fe, City of
- Santa Fe County Fire and Rescue
- Silver City
- Taos, County of
- Taos, Town of

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**DIRECTORY OF NM-EMNRD FORESTRY DIVISION DISTRICT OFFICES**

**CHAMA DISTRICT (NMS-N1S)**

Craig Daugherty  
District Forester  
HC 75, Box 100  
Chama, New Mexico 87520

(505)588-7831 Office  
(505)588-7333 Fax  
[cdaugherty@state.nm.us](mailto:cdaugherty@state.nm.us)

**CIMARRON DISTRICT (NMS-N2S)**

Ernie Lopez  
District Forester  
P.O. Box 5  
Ute Park, New Mexico 87749

(505)376-2204 Office  
(505)376-2384 Fax  
[elopez@state.nm.us](mailto:elopez@state.nm.us)

**SOCORRO DISTRICT (NMS-N3S)**

Doug Boykin  
District Forester  
HC 32, Box 1, 1701 Enterprise  
Socorro, New Mexico 87801

(505)835-9359 Office  
(505)835-9452 Fax  
[dboykin@state.nm.us](mailto:dboykin@state.nm.us)

**LAS VEGAS DISTRICT (NMS-N4S)**

Louie Casaus  
District Forester  
HC 33, Box 109 #4  
Las Vegas, New Mexico 87701

(505)425-7472 Office  
(505)425-9360 Fax  
[lecasaus@state.nm.us](mailto:lecasaus@state.nm.us)

**CAPITAN DISTRICT (NMS-N5S)**

Barbara Luna  
District Forester  
P.O. Box 277  
Capitan, New Mexico 88316

(505)354-2231 Office  
(505)354-3552 Fax  
[bluna@state.nm.us](mailto:bluna@state.nm.us)

**BERNALILLO DISTRICT (NMS-N6S)**

Tony Delfin  
District Forester  
P.O. Box 458  
Bernalillo, New Mexico 87004

(505)867-2334 Office  
(505)867-2225 Fax  
[tdelfin@state.nm.us](mailto:tdelfin@state.nm.us)

**SANTA FE OFFICE (NMS-N9S)**

Nancy Neskauskas  
State Fire Management Officer  
P.O. Box 1948  
Santa Fe, New Mexico 87504

(505)476-3348 Office  
(505)476-3330 Fax  
[neskauskas@state.nm.us](mailto:neskauskas@state.nm.us)

Donald Griego  
Fire Staff, RMP Coordinator  
P.O. Box 1948  
Santa Fe, New Mexico 87504

(505)476-3349 Office  
(505)476-3330 Fax  
[digriego@state.nm.us](mailto:digriego@state.nm.us)

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**DIRECTORY OF NEW MEXICO ZONE DISPATCH OFFICES**

**ALBUQUERQUE ZONE (ABZ)**

Robert Morales  
Center Manager  
2113 Osuna Road NE, Suite A  
Albuquerque, New Mexico 87113-0001

(505) 346-2660 Office  
(505) 346-2633 Fax  
(888) 971-0100 24 Hours

**GILA-LAS CRUCES ZONE (GLZ)**

Tilly Elliot  
Center Manager  
3005 E. Camino del Bosque  
Silver City, New Mexico 88061

(505) 538-5372 Office  
(505) 388-8359 Fax  
(800) 538-1644 24 Hours

**LINCOLN ZONE (LNZ)**

Harry Phillips  
Center Manager  
1101 New York Avenue  
Alamogordo, New Mexico 88310

(505) 437-0778 Office  
(505) 437-7908 Fax  
505) 437-2286 24 Hours

**SANTA FE ZONE (SNZ)**

Willard Tolman  
Zone Coordinator  
P.O. Box 1689  
Santa Fe, New Mexico 87504

(505) 438-7800 Office  
(505) 438-7835 Fax  
(505) 438-7800 24 Hours

**SOUTHWEST COORDINATION CENTER (SWCC)**

Dugger Hughes  
Center Director  
P.O. Box 2246  
Albuquerque, New Mexico 87103-2246

(505) 842-3473 Office  
(505) 842-3801 Fax  
(505) 842-3473 24 Hours

**TAOS ZONE (TAZ)**

Dave Maes  
Zone Coordinator  
208 Cruz Alta Road  
Taos, New Mexico 87571

(505) 758-6208 Office  
(505) 758-6207 Fax  
(505) 758-6208 24 Hours

**NEW MEXICO RESOURCE MOBILIZATION PLAN**  
**FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**DIRECTORY OF NM-RMP LOCAL AND STATE GOVERNMENT ADVISORS**

**Albuquerque, City of**

Clark Gray, Shift Commander	(505) 836-8735 Office
Terrill Treat, Shift Commander	(505) 880-4845 Pager
Joseph Zamora, Shift Commander	(505) 934-8709 Cell
11510 Sunset Gardens SW	(505) 833-7390 Dispatch
Albuquerque, New Mexico 87102	

**Bernalillo, County of**

Bett Clark, Fire Chief	(505) 761-4225 Office
Ron Keyworth, Wildland Task Force Coordinator	
6840 2 <sup>nd</sup> Street NW	
Albuquerque, New Mexico 87107	

**Eagle Nest, Village of**

Ralph Hissem, Fire Chief	(505) 377-2485 Office
P.O. Box 168	
Eagle Nest, New Mexico 87718	

**Espanola, City of**

Emery Baca, Wildland Task Force Coordinator	(505) 747-0037 Office
P.O. Drawer 37	
Espanola, New Mexico 87532	

**Grant, County of**

Fred Potter, Wildland Task Force Coordinator	(505) 574-0017
P.O. Box 898	
Silver City, New Mexico 88062	

**Grants, City of**

Mike Speck, Wildland Task Force Coordinator	(505) 876-2245
P.O. Box 879	
Grants, New Mexico 87020	

**Las Vegas, City of**

Phillip Mares, Fire Chief	(505) 425-6321
P.O. Box 160	
Las Vegas, New Mexico 87701	

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**Mora, County of**

Nicole Montoya, Wildland Coordinator  
P.O. Box 580  
Mora, New Mexico 87732

(505) 387-6932 Office  
(505) 447-3108 Cell

**Otero County of**

Gus Marker, Wildland Task Force Coordinator  
1000 New York Avenue  
Alamogordo, New Mexico 88310

(505) 439-2612 Work  
(505) 439-6733 Cell

**Red River, Town of**

Ron Burnham, Chief & NM-RMP Committee Chair  
P.O. Box 1020  
Red River, New Mexico 87571

(505) 754-2333 Office

**Rio Arriba, County of**

Mateo DeVargas, Wildland Task Force Coordinator  
[rafmarshall@cybermesa.com](mailto:rafmarshall@cybermesa.com)  
1122 Industrial Park Road  
Española, New Mexico 87532

(505) 747-6367 Office

**Rio Rancho, City of (DPS)**

Bill Kornrumpf, Battalion Commander  
2810 Southern Blvd.  
Rio Rancho, New Mexico 87124

(505) 896-8293 Office  
(505) 880-4819 Pager

**San Miguel, County of**

Dan Wright, Fire Marshal  
[Smcfire1@lasvegas.-nm.com](mailto:Smcfire1@lasvegas.-nm.com)  
500 West National  
Las Vegas, New Mexico 87701

(505) 425-2855 Office

**Sandoval, County of**

Clark Speakman, Fire Marshal  
P.O. Box 40  
Bernalillo, New Mexico 87004

(505) 867-0245 Office  
(505) 880-4845 Pager  
(505) 867-7538 Dispatch

**Santa Fe, County of**

Bill McSweeney  
35 Camino Justicia  
Santa Fe, New Mexico 87506

(505) 992-3078 Office  
(505) 690-7646 Cell

**NEW MEXICO RESOURCE MOBILIZATION PLAN**  
**FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**State Fire Marshal's Bureau**

John Standefer

P.O. Box 1629

Santa Fe, New Mexico 87504

(505) 827-3728 Office

**Taos, Village of**

Jim Fambro, Admin Fire Chief

400 Camino de (505) 758-6208 Office la Placita

Taos, New Mexico 87571

(505) 758-3386 Office

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**DIRECTORY OF LOCAL GOVERNMENT WITH  
NM-RMP JOINT POWERS AGREEMENTS**

**ALBUQUERQUE FIRE DEPARTMENT**

**NM-RMP-ALB**

**Local Government – Vendor Name and Address:**

Albuquerque, City of  
11510 Sunset Gardens SW  
Albuquerque, NM 87102

**County:** Bernalillo

**NM Forestry District:** Bernalillo

**Vendor Number:** 856000102

**Zone Dispatch:** Albuquerque Zone

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
01-521-23-074

**NM-RMP Local Government Contact:**

Clark Gray, Shift Commander  
Terrill Treat, Shift Commander  
Joseph Zamora, Shift Commander

(505) 934-8709 Shift Commander Cell  
(505) 833-7390 Dispatch

**Fire Department Contact Information:**

Mailing Address: 11510 Sunset Gardens SW  
Albuquerque, NM 87107

Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone: (505) 768-1900  
Fire Dept. Office Phone: (505) 833-7300  
Fire Department Fax: (505) 833-7318

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 159.310  
State Forestry: TX: 159.420, CG: 156.7; RX: 159.420  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2  
Advanced Fire Fighters 1, FFT1  
Engine Bosses  
Strike Team Leader  
Structural Protection Specialist

**Fire Department Equipment Resources:**

Type 1 Engine(s)	1
Type 3 Engine(s)	
Type 6 Engine(s)	1
Type 2 Water Tender(s) Structural	1
Type 3 Water Tender(s) Structural	
Command Vehicle	1
Ambulance	1

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**ANGEL FIRE, CITY OF**

**Local Government – Vendor Name and Address:**

City of Angel Fire Fire Department  
P.O. Box 610  
Angel Fire, NM 87710

**Vendor Number:** 850346751

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
04-521-0400-0063

**Fire Department Contact Information:**

Mailing Address: P.O. Box 610  
Angel Fire, NM 87710

Emergency Phone: 911  
Dispatch Phone: (505) 377-3232  
Fire Dept. Office Phone: (505) 377-3347  
Fire Department Fax: (505)

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 159.310  
State Forestry: TX: 159.420, CG: 156.7; RX: 159.420  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2  
Advanced Fire Fighters 1, FFT1  
Engine Bosses  
Strike Team Leader  
Structural Protection Specialist

**Comments:**

**NM-RMP-ANG**

**County:** Colfax  
**NM Forestry District:** Cimarron

**Zone Dispatch:** Taos Zone

**NM-RMP Local Government Contact:**

Orlando Sandoval  
Cell Phone (505) 447-3367

**Fire Department Equipment Resources:**

Type 1 Engine(s)	1
Type 3 Engine(s)	
Type 6 Engine(s)	1
Type 2 Water Tender(s) Structural	
Type 3 Water Tender(s) Structural	
Command Vehicle	1
Ambulance	1



**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**BERNALILLO COUNTY FIRE AND RESCUE**

**Local Government – Vendor Name and Address:**

Bernalillo, County of  
One Civic Plaza, 10<sup>th</sup> Floor  
Albuquerque, NM 87102

**Vendor Number:** 856000202

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#00-521.23-129

**Fire Department Contact Information:**

Mailing Address: 6840 2<sup>nd</sup> Street NW,  
Albuquerque, NM 87107  
Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone: (505) 798-7014  
Fire Dept. Office Phone: (505) 761-4225  
Fire Department Fax: (505) 761-4247

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 159.310  
State Forestry: TX: 159.420, CG: 156.7; RX: 159.420  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	30
Advanced Fire Fighters 1, FFT1	2 Trainees
Engine Bosses	2 Trainees
Strike Team Leader	1
Structural Protection Specialist	1

**NM-RMP-BRC**

**County:** Bernalillo

**NM Forestry District:** Bernalillo

**Zone Dispatch:** Albuquerque Zone

**NM-RMP Local Government Contact:**

Ron Keyworth, Logistics Commander  
Wildland Task Force Coordinator

Office Phone: (505) 761-4225  
Home Phone: (505) 281-2362  
Cell Phone: (505) 681-9559  
Pager Number: (505) 768-3002, X0091  
Office Fax: (505) 761-4247

**Fire Department Equipment Resources:**

Type 2 Engine(s)	6
Type 3 Engine(s)	2
Type 6 Engine(s)	1
Type 2 Water Tender(s) Structural	2
Type 3 Water Tender(s) Structural	3
Command Vehicle	1

**Comments:**

No more than ten personnel and three equipment resources available in any one dispatch.

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**CORRALES, VILLAGE OF**

**NM-RMP-CRR**

**Local Government – Vendor Name and Address:**

Corrales Fire Department  
P.O. Box 707  
Corrales, NM 87048

**County:** Sandoval  
**NM Forestry District:** Bernalillo

**Vendor Number:** 85-0223634

**Zone Dispatch:** Albuquerque Zone

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
05-521-0400-0073

**NM-RMP Local Government Contact:**

Anthony Martinez 934-3690

**Fire Department Contact Information:**

Emergency Phone: 911  
Dispatch Phone: (505) 898-7585  
Fire Dept. Office Phone: (505) 898-7501  
Fire Department Fax: (505)

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 159.310  
State Forestry: TX: 159.420, CG: 156.7; RX: 159.420  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	6
Advanced Fire Fighters 1, FFT1	2
Engine Bosses	3
Strike Team Leader	
Structural Protection Specialist	

**Fire Department Equipment Resources:**

Type 1 Engine(s)	1
Type 4 Engine(s)	1
Type 6 Engine(s)	1
Type 2 Water Tender(s) Structural	
Type 3 Water Tender(s) Structural	
Command Vehicle	

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**EAGLE NEST FIRE DEPARTMENT**

**Local Government – Vendor Name and Address**

Eagle Nest Fire Department  
P.O. Box 168  
Eagle Nest, NM 87718

**Vendor Number:** 850252287

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#01-521-23-164 (04/27/01)

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: 911  
Raton Dispatch Phone (505) 445-2704  
Fire Dept. Office Phone: (505) 377-2486  
Fire Department Fax: (505) 377-2487

**Fire Department Radio Frequencies:**

Colfax County SO: TX: 155.445  
Eagle Nest Fire: TX: 154.205  
State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Resources:**

Fire Fighters 2, FFT2	7
Advanced Fire Fighters 1, FFT1	4
Engine Bosses	2
Strike Team Leader	
Structural Protection Specialist	

**Comments:**

Only one truck available for dispatch at any time.

**NM-RMP-EAG**

**County:** Colfax

**NM Forestry District:** Cimarron

**Zone Dispatch:** Taos Zone

**NM-RMP Local Government Contact:**

Ralph Hissem, Chief  
Wildland Task Force Coordinator

Office Phone: (505) 377-3490  
Home Phone: (505) 377-2453  
Cell Phone:  
Radio Link:  
Office Fax: (505) 377-2487

**Fire Department Equipment Resources:**

Type 1 Engine(s):	
Type 2 Engine(s):	2
Type 6 Engine(s):	
Type 3 Water Tender(s) Structural	1
Command Vehicle	
Type 4 Engine(s)	1
Type 2 Water Tender	1

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**ESPANOLA FIRE DEPARTMENT**

**Local Government – Vendor Name and Address:**

Espanola Fire Department  
P.O. Drawer 37  
Espanola, NM 87532

**Vendor Number:** 856000752A

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#02-521-23-018 (10/05/01)

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone: (505) 753-5555  
Fire Dept. Office Phone: (505) 753-0037  
Fire Department Fax: (505) 47-6084

**Fire Department Radio Frequencies:**

Espanola Fire: TX: 154.2050  
State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	13
Advanced Fire Fighters 1, FFT1	7
Engine Bosses	2
Strike Team Leader	
Structural Protection Specialist	4

**Comments:**

**NM-RMP-ESP**

**County:** Rio Arriba

**NM Forestry District:** Chama

**Zone Dispatch:** Santa Fe Zone

**NM RMP Local Government Contact:**

Ray Wolf, Chief

**Wildland Task Force Coordinator:**

Emery Baca  
Office Phone: (505) 747-0037  
Home Phone: (505) 684-2206  
Cell Phone: (505) 927-1873  
Pager Number: (505) 529-2653  
Office Fax: (505) 747-6084

**Fire Department Equipment Resources:**

Type 1 Engine(s)	5
Type 2 Engine(s)	
Type 6 Engine(s)	2
Type 3 Water Tender(s) Structural	1
Command Vehicle	1

**NEW MEXICO RESOURCE MOBILICATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**GRANTS, CITY OF**

**Local Government – Vendor Name and Address:**

Grants, City of  
P.O. Box 879  
Grants, NM 87020

**Vendor Number:** 850288264

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#03-521.23-016 03

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone: (505) 876-2245  
Fire Dept. Office Phone: (505) 876-2245  
Fire Department Fax: (505) 287-4529

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	13
Advanced Fire Fighters 1, FFT1	1
Engine Bosses	1
Strike Team Leader	
Structural Protection Specialist	

**Comments:**

**NM-RMP-GRN**

**County:** Cibola

**NM Forestry District:** Bernalillo

**Zone Dispatch:** Albuquerque Zone

**NM-RMP Local Government Contact:**

Andrew Valencia / Mike Speck

**Wildland Task Force Coordinator:**

Mike Speck

Office Phone: (505) 876-2245  
Home Phone: (505) 876-1008  
Cell Phone: (505) 290-0300  
Office Fax: (505) 287-4592

**Fire Department Equipment Resources:**

Type 1 Engine(s)	1
Type 2 Engine(s)	
Type 6 Engine(s)	1
Type 3 Water Tender(s) Structural	
Command Vehicle	1

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**GRANT, COUNTY OF**

**Local Government – Vendor Name and Address:**

Grant, County of  
P.O. Box 898  
Silver City, NM 88062

**Vendor Number:** 85-6000218

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
04-521-0400-0013

**Fire Department Contact Information:**

Mailing Address: P.O Box 898  
Street Address: Silver City, NM 88062

**NM-RMP-**

**County:** Grant

**NM Forestry District:** Socorro  
**Zone Dispatch:** Gila/ Las Cruces Zone

**NM-RMP Local Government Contact:**

Fred Potter

Office Phone: (505) 574-0017  
Home Phone: (505)  
Cell Phone: (505)

Dispatch Phone: (505)  
Fire Dept. Office Phone: (505)  
Fire Department Fax: (505)

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	2
Advanced Fire Fighters 1, FFT1	
Engine Bosses	1
Strike Team Leader	
Structural Protection Specialist	

**Fire Department Equipment Resources:**

Type 1 Engine(s)	
Type 2 Engine(s)	
Type 6 Engine(s)	1
Type 3 Water Tender(s) Structural	
Command Vehicle	

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**LAS VEGAS, CITY OF**

**Local Government – Vendor Name and Address:**

Las Vegas, City of  
P.O. Box 160  
Las Vegas, NM 87701

**Vendor Number:** 85000149

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#03-521.23-0 03

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone:  
Fire Dept. Office Phone: (505) 425-6321  
Fire Department Fax: (505) 425-1631

**Fire Department Radio Frequencies:**

Las Vegas Fire: TX: 154.250, CG: 156.7, CG: 156.7; RX: 158.880  
State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	19
Advanced Fire Fighters 1, FFT1	
Engine Bosses	2
Strike Team Leader	
Structural Protection Specialist	

**NM-RMP-LVS**

**County:** San Miguel

**NM Forestry District:** Las Vegas

**Zone Dispatch:** Santa Fe

**NM RMP Local Government Contact:**

Phillip Mares  
Wildland Task Force Coordinator

Office Phone: (505) 896-8293

Home Phone:

Cell Phone:

Pager:

Office Fax: (505) 425-1631

**Fire Department Equipment Resources:**

Type 1 Engine(s)	4
Type 2 Engine(s)	
Type 6 Engine(s)	1
Type 3 Water Tender(s) Structural	
Command Vehicle	2

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**LOS RANCHOS, VILLAGE OF**

**NM-RMP-LON**

**Local Government – Vendor Name and Address:**

**County:** Bernalillo

**Vendor Number:**

**NM Forestry District:** Bernalillo  
**Zone Dispatch:** Albuquerque

**NM RMP Local Government Contact:**

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan

Office Phone:

Home Phone:

Cell Phone:

**Fire Department Contact Information:**

Mailing Address:

Pager:

Office Fax:

Street Address:

Emergency Phone: 911

Dispatch Phone:

Fire Dept. Office Phone: (505)

Fire Department Fax: (505)

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 154.310

State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2

Advanced Fire Fighters 1, FFT1

Engine Bosses

Strike Team Leader

Structural Protection Specialist

**Fire Department Equipment Resources:**

Type 1 Engine(s)

Type 2 Engine(s)

Type 6 Engine(s)

Type 3 Water Tender(s) Structural

Command Vehicle

**Comments:**



**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**MORA COUNTY FIRE DEPARTMENT**

**Local Government – Vendor Name and Address:**

Mora, County of  
P.O. Box 580  
Mora, NM 87732

**Vendor Number:** 856000232

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#03-521.23-003 (0/0/03)

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: (505) 387-2222  
Dispatch Phone: (505) 387-2222  
Fire Dept. Office Phone: (505) 387-6932  
Fire Department Fax: (505) 387-9022

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighter 2, FFT2	20
Advanced Fire Fighter FFT1	10
Engine Boss ENGB	5

**NM-RMP-MOR**

**County:** Mora

**NM Forestry District:** Las Vegas

**Zone Dispatch:** Santa Fe Zone

**NM RMP Local Government Contact:**

Nicole Montoya  
Wildland Coordinator

Cell Phone: (505) 447-3108  
Home Phone: (505) 387-6932

**Fire Department Equipment Resources:**

Type I Engines	4
Type 2 Engines	0
Type 6 Engines	6
Type 2 Water Tenders	4
Command Vehicle	3

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**OTERO COUNTY FIRE DEPARTMENT**

**Local Government – Vendor Name and Address:**

Otero, County of  
100 New York Avenue  
Alamogordo, NM 88310

**Vendor Number:** 856000236

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#01-521.23-008 (07/07/00)

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone: (505) 437-2210  
Fire Dept. Office Phone: (505) 437-2210  
Fire Department Fax: (505) 443-2937

**Fire Department Radio Frequencies:**

Otero County Fire Dept. TX: 154.205  
State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	15
Advanced Fire Fighters 1, FFT1	5
Engine Bosses	5
Strike Team Leader	
Structural Protection Specialist	

**NM-RMP-OTO**

**County:** Otero

**NM Forestry District:** Capitan

**Zone Dispatch:** Lincoln Zone

**NM RMP Local Government Contact:**

Wayne Glidden  
Wildland Task Force Coordinator

Office Phone: (505) 437-5445  
Home Phone: (505) 572-7334  
Cell Phone: (505) 491-2821  
Office Fax: (505) 443-2937

**Fire Department Equipment Resources:**

Type 1 Engine(s)	5
Type 6 Engine(s)	2
Type 3 Engine(s)	5
Command Vehicle	1

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**RED RIVER FIRE DEPARTMENT**

**Local Government – Vendor Name and Address:**

Red River, Village of  
P.O. Box 1020  
Red River, NM 87558

**Vendor Number:** 850214776

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#99-521.04-078 (03/17/99)

**Fire Department Contact Information:**

Mailing Address: P.O. Box 1020  
Red River, NM 87558  
Street Address: 100 East Main Street  
Red River, NM 87558  
Emergency Phone: 911  
Dispatch Phone: (505) 754-2333 or 754-6166  
Fire Dept. Office Phone: (505) 754-2333 or 754-6166  
Fire Department Fax: (505) 754-2944

**Fire Department Radio Frequencies:**

Red River Fire Dept.: TX: 154.420, CG: 151.4; RX: 154.235  
State Fire Marshall: TX: 154.310, CG: None; RX: 159.310  
State Forestry: TX: 159.420, CG: 157.9; RX: 159.420

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	10
Advanced Fire Fighters 1, FFT1	2
Engine Bosses	3
Strike Team Leader	1
Structural Protection Specialist	1

**NM-RMP-RED**

**County:** Taos

**NM Forestry District:** Cimarron

**Zone Dispatch:** Taos Zone

**NM RMP Local Government Contact:**

Ron Burnham, Chief  
Wildland Task Force Coordinator

Office Phone: (505) 754-2334  
Home Phone: (505) 754-2552  
Cell Phone: (505) 770-0247  
Pager Number: (505) 751-8430

**Fire Department Equipment Resources:**

Type 2 Engine(s)	1
Type 6 Engine(s)	1
Type 2 Water Tender(s)	1
Command Vehicle	1

**Comments:**

No more than one engine equipment resource with five personnel and one water tender with one person available at any time.

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**RIO RANCHO, CITY OF (DPS)**

**Local Government – Vendor Name and Address:**

Rio Rancho, City of  
P.O. Box 15550  
Rio Rancho, NM 87124

**Vendor Number:** 850288264

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#01-521.23-016 (09/18/00)

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: 2810 Southern Blvd.  
Rio Rancho, NM 87124  
Emergency Phone: 911  
Dispatch Phone: (505) 891-7226  
Fire Dept. Office Phone: (505) 891-7226  
Fire Department Fax: (505) 443-2937

**Fire Department Radio Frequencies:**

Rio Rancho DPS: TX:  
State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	15
Advanced Fire Fighters 1, FFT1	
Engine Bosses	4
Strike Team Leader	2
Structural Protection Specialist	1

**Comments:**

**NM-RMP-RIO**

**County:** Sandoval

**NM Forestry District:** Bernalillo

**Zone Dispatch:** Albuquerque Zone

**NM-RMP Local Government Contact:**

W. H. "Bill" Kornrumpf  
Wildland Task Force Coordinator

Office Phone: (505) 896-8293  
Home Phone: (505) 892-5050  
Cell Phone: (505) 463-8412  
Pager Number: (505) 880-4819  
Office Fax: (505) 891-5208  
Office Fax: (505) 891-5208

**Fire Department Equipment Resources:**

Type 1 Engine(s)	1
Type 2 Engine(s)	2
Type 6 Engine(s)	1
Type 3 Water Tender(s) Structural	
Command Vehicle	1

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**SAN JUAN, COUNTY OF**

**NM-RMP-SJC**

**Local Government – Vender Name and Address**

San Juan County  
South Oliver  
Aztec, NM 87410

**County:** San Juan

**NM Forestry District:** Chama

**Vender Number:** 856000246

**Zone Dispatch:** Taos Zone

**Joint Powers Agreement**

04-521-0400-0198

**NM RMP-Local Government Contact:**

Larry Marcum, Fire Chief

**Fire Department Contact Information**

**Office Phone:** (505) 334-1180

**Cell Phone:** (505) 330-1049

**Mail Address:**

**Street Address:** South Oliver  
Aztec, NM 87410

**Emergency Phone:** 911

**Dispatch Phone:** 911

**Fire Department Office Phone:** (505) 334-1180

**Fire Department FAX Number:**

**State Fire Marshall:** TX: 154.310, CG: None; RX:154.310

**State Forestry:** TX: 159.225, CG: None; RX: 159.225

**Fire Department Resources**

**Personnel**

Fire Fighters 2, FFT2 50

Advanced Fire Fighters 1 FFT1 25

Engine Bosses 8

Strike Team Leader

Structural Protection specialist

**Equipment Resources**

Type 1 Engines

Type 2 Engines 10

Type 6 Engines 8

Type 2 Water Tenders 3

Command Vehicles 2

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**SAN MIGUEL, COUNTY OF**

**NM-RMP-SNM**

**Local Government – Vender Name and Address**

**County:** San Miguel

San Miguel County  
500 W. National  
Las Vegas, NM 87701

**NM Forestry District:** Las Vegas

**Vender Number:** 856000248 A

**Zone Dispatch:** Santa Fe Zone

**Joint Powers Agreement**

03-521-04-00-0183

**NM RMP-Local Government Contact:**

Dan Wright, Wildland Task Force Coordinator

**Fire Department Contact Information**

**Office Phone:** (505) 425-2855

**Cell Phone:** (505) 470-1611

Mail Address: Same as above  
Street Address: Same as above  
Emergency Phone: 911  
Dispatch Phone 911  
Fire Department Office Phone (505) 425-6516  
Fire Department FAX Number:

State Fire Marshall: TX: 154.310, CG: None; RX:154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Resources  
Personnel**

Fire Fighters 2, FFT2	100
Advanced Fire Fighters 1 FFT1	10
Engine Bosses	3
Strike Team Leader	0
Structural Protection specialist	0

**Equipment Resources**

Type 1 Engines	9
Type 2 Engines	0
Type 6 Engines	4
Type 2 Water Tenders	2
Command Vehicles	1

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**SANDOVAL, COUNTY OF**

**Local Government – Vendor Name and Address:**

Sandoval, County of  
P.O. Box 40  
Bernalillo, NM 87004

**Vendor Number:** 856000244

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#01-521.23-194 (05/23/01)

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: 314 Melissa Road  
Bernalillo, NM 87004  
Emergency Phone: 911  
Dispatch Phone:  
Fire Dept. Office Phone: (505) 867-0245  
Fire Department Fax: (505) 867-6256

**Fire Department Radio Frequencies:**

Sandoval County:  
State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	10
Advanced Fire Fighters 1, FFT1	2
Engine Bosses	2
Strike Team Leader	2
Structural Protection Specialist	1

**NM-RMP-SAN**

**County:** Sandoval

**NM Forestry District:** Bernalillo

**Zone Dispatch:** Albuquerque Zone

**NM-RMP Local Government Contact:**

Clark "Sparkie" Speakman  
Wildland Task Force Coordinator

Office Phone: (505) 867-0245  
Home Phone: (505) 892-5050  
Cell Phone: (505) 269-0779  
Pager Number: (505) 880-4845  
Office Fax: (505) 867-6256

**Fire Department Equipment Resources:**

Type 1 Engine(s)	1
Type 2 Engine(s)	2
Type 6 Engine(s)	4
Type 3 Water Tender(s) Structural	1
Command Vehicle	1

**Comments:**

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**CITY OF SANTA FE FIRE DEPARTMENT**

**Local Government – Name and Address:**

Name: City of Santa Fe  
Address: P O BOX 909  
Address: Santa Fe, NM 87504

**Vendor Number:** 85-6000168

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
# 04-521-0400-0264

**Fire Department Contact Information:**

Mailing Address: P O BOX 909  
Santa Fe, NM 87504  
Street Address: 200 Murales Road SF 87501  
Emergency Phone: 911  
Fire Dept. Office Phone: (505) 955-3110  
Fire Department Fax: (505) 955-3125

**Fire Department Radio Frequencies:**

State Fire Marshal (VFD): TX: 154.310 RX: 154.310  
State Forestry: TX: 159.420 RX: 159.420 TX Tone: 156.7

**Fire Department Personnel Resources:**

Cost Unit Leader (COST)	1
Fire Fighters 2, FFT2	15
Advanced Fire Fighter(s) 1, FFT1	3
Engine Bosses	2
Strike Team Leaders	0
Structural Protection Specialists	0
Trainees	
FFT1 (T)	5
ENGB (T)	2
ICT4 (T)	2
STEN (T)	2
RXI2 (T)	1
Skills	
Fallers	4

**Comments:**

The Type 1 engine is only available within 100 miles of Santa Fe.

The personnel qualifications shown reflect each person's total qualifications (i.e., one person may be listed in 5 categories, as an FFT2, FFT1, ENGB, STEN(T) and EMTP). There are 15 members of the Wildland Team, plus the Cost Unit Leader, so the City has a TOTAL of 16 people available.

**NM-RMP- SFE**

**County:** Santa Fe  
**NM Forestry District:** Bernalillo

**Zone Dispatch:** Santa Fe Zone

**NM-RMP Local Government Contact:**

Name: Randy Neumann  
Title: Assistant Chief - Operations

Office Phone: (505) 955-3110  
Home Phone: (505) 473-5296  
Cell Phone: (505) 412-0847  
Pager (Call RECC at): (505) 428-3730  
Office Fax: (505) 955-3125  
E-mail: rlnemann@santafenm.gov

**Fire Department Equipment Resources:**

Type 1 Engine(s)*	1
Type 2 Engine(s)	0
Type 3 Engine(s)	0
Type 6 Engine(s)	1
Type 2 Water Tender(s) Structural	0
Type 3 Water Tender(s) Structural	0
Command Vehicle	0
Passenger Vehicle	1



**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**SANTA FE COUNTY FIRE AND RESCUE**

**Local Government – Vendor Name and Address:**

Santa Fe County Fire Department  
35 Camino Justicia  
Santa Fe, NM 87506

**Vendor Number:** 850000731

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#99-521.04-132 (05/05/99)

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone: (505) 438-5144  
Fire Dept. Office Phone: (505) 992-3070  
Fire Department Fax: (505) 992-3073

**Fire Department Radio Frequencies:**

Santa Fe County: TX: 154.010, CG: None; RX: 154.415  
State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	40
Advanced Fire Fighters 1, FFT1	10
Engine Bosses	3
Strike Team Leaders	1
Structural Protection Specialists	4

**NM-RMP-SNC**

**County:** Santa Fe

**NM Forestry District:** Bernalillo

**Zone Dispatch:** Santa Fe Zone

**NM-RMP Local Government Contact:**

Bill McSweeney  
Wildland Task Force Coordinator

Office Phone: (505) 992-3078  
Cell Phone: (505) 690-7646  
Office Fax: (505) 992-3073

**Fire Department Equipment Resources:**

Type 1 Engine(s)	7
Type 2 Engine(s)	3
Type 6 Engine(s)	18
Type 3 Water Tender(s) Structural	8
Command Vehicles	3

**Comments:**

No more than ten personnel and three equipment resources available in any one dispatch.

**NEW MEXICO RESOURCE MOBILIZATION PLAN  
FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

**SILVER CITY, Town of**

**Local Government – Vendor Name and Addresses:**

Town of Silver City  
1203 North Hudson St.  
Silver City, NM 88061

**Vendor Number:** 856000174

**Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
03-521-0400-0202

**Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone: (505)  
Fire Dept. Office Phone: (505)  
Fire Department Fax: (505)

**Fire Department Radio Frequencies:**

State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

**Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	6
Advanced Fire Fighters 1, FFT1	
Engine Bosses	2
Strike Team Leaders	
Structural Protection Specialists	

**NM-RMP-SIL**

**County:** Grant

**NM Forestry District:** Socorro

**Zone Dispatch:** Gila Las Cruces Zone

**NM-RMP Local Government Contact:**

Office Phone: (505) 956-1274

Home Phone: (505)

Cell Phone:

Office Fax: (505)

**Fire Department Equipment Resources:**

Type 1 Engine(s)	1
Type 2 Engine(s)	
Type 6 Engine(s)	1
Type 3 Water Tender(s) Structural	
Command Vehicles	

**Comments:**

## **NEW MEXICO RESOURCE MOBILIZATION PLAN FOR WILDLAND URBAN INTERFACE INCIDENTS**

---

### **TAOS, TOWN OF**

#### **Local Government – Vendor Name and Addresses:**

Taos, Town of  
400 Camino de la Placita  
Taos, NM 87571

#### **Vendor Number:**

#### **Joint Powers Agreement:**

New Mexico Resource Mobilization Plan  
#01-521-23-038 (08/25/00)

#### **Fire Department Contact Information:**

Mailing Address: Same as Above  
Street Address: Same as Above  
Emergency Phone: 911  
Dispatch Phone: (505) 758-2216  
Fire Dept. Office Phone: (505) 758-3386  
Fire Department Fax: (505) 737-2665

#### **Fire Department Radio Frequencies:**

Taos Fire: TX: 154.070  
State Fire Marshall: TX: 154.310, CG: None; RX: 154.310  
State Forestry: TX: 159.225, CG: None; RX: 159.225

#### **Fire Department Personnel Resources:**

Fire Fighters 2, FFT2	15
Advanced Fire Fighters 1, FFT1	5
Engine Bosses	2
Strike Team Leaders	1
Structural Protection Specialists	

### **NM-RMP-TAO**

**County:** Taos

**NM Forestry District:** Cimarron

**Zone Dispatch:** Taos Zone

#### **NM-RMP Local Government Contact:**

Jim Fambro, Chief  
Wildland Task Force Coordinator

Office Phone: (505) 758-3386  
Home Phone: (505) 758-3386  
Cell Phone:  
Radio Link:  
Office Fax: (505) 737-2665

#### **Fire Department Equipment Resources:**

Type 1 Engines	2
Type 2 Engines	0
Type 3 Engines	2
Type 6 Engines	1
Type 2 Water Tenders	2
Type 3 Water Tenders	1
Type 1 Air Rescue Unit	1
Ambulance	1

#### **Comments:**

## **CHAPTER 6: FINANCIAL AGREEMENTS**

- **Albuquerque, City of**
- **Angel Fire, City of**
- **Bernalillo County Fire and Rescue**
- **Chaves, County of**
- **Corrales, Village of**
- **Eagle Nest Fire Department**
- **Espanola Fire and Rescue**
- **Grant, County of**
- **Grants, City of**
- **Las Vegas, City of**
- **Los Ranchos, Village of**
- **Mora, County of**
- **Otero County Fire and Rescue**
- **Red River Fire Department**
- **Rio Rancho, City of (DPS)**
- **San Juan, County of**
- **San Miguel, County of**
- **Sandoval, County of**
- **Santa Fe County Fire and Rescue**
- **Silver City, Town of**
- **Taos, Town of**

**APPENDICES**

<b><u>Appendix A:</u></b>	Outline of RMP Procedures
<b><u>Appendix B:</u></b>	Map of EMNRD-Forestry Districts
<b><u>Appendix C:</u></b>	Map of New Mexico Zones
<b><u>Appendix D:</u></b>	Administrative Forms Invoice Copy
<b><u>Appendix E:</u></b>	Resource Packet for Implementing Red Card Qualification Systems
<b><u>Appendix F:</u></b>	Procedures for Line of Duty Deaths
<b><u>GLOSSARY:</u></b>	

