



70-522-17-00506
Youth Conservation Corps Commission Projects
Request for Proposals

The New Mexico Youth Conservation Corps Commission (YCCC) is requesting proposals from local units of government, state agencies, federal agencies, non-profit organizations, (those exempt from federal income tax as described in Section 501 (c) of the United States Internal Revenue Code), or federally-recognized Native American tribes to sponsor projects authorized by the New Mexico Youth Conservation Corps Act, NMSA 1978, §§ 9-5B-1 through 9-5B-11.

Copies of the Request for Proposal (RFP) may be accessed at the following website:

http://www.generalservices.state.nm.us/statepurchasing/ITBs_RFPs_and_Bid_Tabulation.aspx

Or

<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=StateOfNewMexico&tap=PHX>

The Offeror who is interested in submitting a YCCC Proposal should submit an **ACKNOWLEDGEMENT OF RECEIPT FORM** (found in Appendix A of the RFP). The Acknowledgement of Receipt Form should be signed and returned to the Procurement Manager no later than March 15, 2017 at 3:00 pm. Only potential Offerors who elect to return this form completed with the indicated intention of submitting a proposal will receive copies of all Offeror written questions and the written responses to those questions as well as RFP amendments, if any are issued. Send the Form to:

(The address for the Procurement Manager is only to be used when sending the **ACKNOWLEDGEMENT OF RECEIPT FORM**):

Wendy Kent, Procurement Manager
Youth Conservation Corps Commission Projects. RFP # 70-522-17-00504
811 St. Michael's Drive, Suite 104
Santa Fe, NM 87505
Fax: 505-988-7313
E-mail: wendy.kent@state.nm.us

Projects must be completed in six months or less. Corps members shall be between the ages of 14 to 25 and generally be involved in projects in New Mexico that:

- preserve, maintain and enhance natural resources by protecting air, fish, forest land, water and wildlife;
- rehabilitate and improve cultural, historical and agricultural resources by helping to maintain and improve botanical gardens, historic sites, libraries, museums, parks, parkways, refuges, trails, zoos and other recreational and natural areas;
- benefit recreational areas and parks by improving their use and access;
- assist with emergency operations, including fires, floods, and rescue of lost or injured persons;
- beautify, improve and restore urban areas;
- renovate community facilities including those for the elderly or indigent;
- reinforce the "Keep New Mexico Beautiful" campaign; or
- provide disaster relief, increase energy conservation and recycling, improve fire prevention, beautify New Mexico highways, upgrade public lands and facilities, revitalize urban areas and further goals of community renewal, protection and enhancement of natural resources.

Proposals must conform to the prescribed "Request for Proposals" format to be considered for funding. **Submittal deadline is April 26, 2017 at 3:00 pm Mountain standard time/daylight time.** Hard copies must be delivered or sent to:

Travis Dutton
State Purchasing Division
General Services Department
Joseph Montoya Building
1100 St. Francis Dr., Room 2016
Santa Fe, NM 87505.



There will be three pre-conferences at the following locations. It is highly recommended that organizations interested in receiving funding from the YCCC attend one of these conferences. The locations, dates, and times are as follows:

Pre-Proposal Conferences – Aztec

9:00 am Mountain Standard Time/Daylight Time:
February 22, 2017
City Council Chambers
City of Aztec
201 W. Chaco St.
Aztec, NM 87410

Pre-Proposal Conference – Santa Fe (map to the office may be found on the YCC website)

9:00 am Mountain Standard Time/Daylight Time:
March 1, 2017
YCC Office
811 St. Michaels Drive Suite 104
Santa Fe, NM 87505

Pre-Proposal Conferences – Santa Fe

9:00 am Mountain Standard Time/Daylight Time:
March 8, 2017
YCC Office
811 St. Michaels Drive Suite 104
Santa Fe, NM 87505

To obtain additional information refer to the Request for Proposal.

This notice is given pursuant to NMSA 1978, Section 13-1-104. The Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199, imposes civil and criminal penalties for its violation. In addition, New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.